The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Guru Gobind Singh College for Women

1.2 Address Line 1

Sector -26

Address Line 2

Chandigarh

City/Town

Chandigarh

State

U.T.

Pin Code

160019

Institution e-mail address

principal@ggscw.in

Contact Nos.

0172-2791610

Name of the Head of the Institution:

Dr. Charanjeet Kaur Sohi

Tel. No. with STD Code:

0172-2791610

Mobile:

9814012372

Name of the IQAC Co-ordinator:

Satvinder Kaur

Mobile:

9878034602

IQAC e-mail address:

Satvinderksidhu@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) - CGCOGN 10479

1.4 Website address:

http://www.ggscw.in

Web-link of the AQAR:

http://www.ggscw.in/GGSCWsite/img/AQAR.pdf

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2003	5 YEARS
2	2nd Cycle	B	2.8	2014	5YEARS
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY

20/03/2004

First Constitution

20/03/2014

Reconstitution

1.7 AQAR for the year (*for example 2010-11*)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR   2013-14 submitted on 07/09/2016   (DD/MM/YYYY)

   ii.   AQAR   2014-15 submitted on 24/09/2016   （DD/MM/YYYY)

  iii.   AQAR   -   (DD/MM/YYYY)

  iv.   AQAR   -   (DD/MM/YYYY)

1.9 Institutional Status

- University   State ☑   Central ☐   Deemed ☐   Private

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☑

   Autonomous college of UGC   Yes ☐   No ☑

   Regulatory Agency approved Institution   Yes ☐   No ☑

  (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☐   Men ☐   Women ☑

                     Urban ☑   Rural ☐ Tribal ☐

   Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

                   Grant-in-aid + Self Financing ☑ Totally Self-financing ☑

1.10 Type of Faculty/Programme

    Arts ☑   Science ☑ Commerce ☑   Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

    Others (Specify) | Computer Science & Applications |

1.11 Name of the Affiliating University *(for the Colleges)* | Panjab University Chandigarh |

1.12 Special status conferred by Central/ State Government--

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	04
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	20
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No.   06   Faculty   02

Non-Teaching   Staff   01   Students   02   Alumni   01

Others   -

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✔]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   21   International   -   National   01   State   01   Institution Level   19

(ii) Themes

- Women Entrepreneurship
- Research and Development
- ICT & Technical Skill Development
- Choice Based Credit System
- Gender and Violence
- Secular and Religious Music in Punjab
- Career Opportunities
- Personality & Self Development
- Applications of Science

2.14 Significant Activities and contributions made by IQAC

- After the successful implementation of M.A. 1st year Economics and B.Sc 1st year (Non-Medical) spadework was initiated for M.A. 2nd year Economics and B.Sc 2nd year (Non-Medical)
- Proposals for two skill based vocational courses (English and Home Science) were forwarded to RUSA, U.T. Chandigarh for approval.

- UGC NET classes were conducted for the Post Graduate students of English and Commerce.
- Remedial classes were conducted for Commerce and Maths students.
- Skill Development Classes (Group Discussions & Interviews) were held for the students of passing out classes.
- The IQAC initiated the formal process of Academic Audit for Departments and Faculties, done by the Principal and Management.
- The Faculty was encouraged to undertake research at the national and international level by presenting and publishing research papers.
- The IQAC played a significant role by orienting staff and students towards the use of ICT across all arenas of learning.
- Feedback system was strengthened and streamlined.
- The value of green initiatives was highlighted by the IQAC and various drives like **Tree plantation, Say No to Plastic** and **Cleanliness Drives** and car pooling were executed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To start Masters in Economics	M.A. Economics started
• To start BSc (Non-medical/ Computer Science)	BSc (Non-medical/ Computer Science) successfully started
• To start a new section in B.Com	Successfully added another unit in B.Com 1 with strength of 70
• To conduct an Academic Audit of different departments	Academic Audit was conducted. Meetings with the Management were held to analyze the results.
• Green initiatives	Swachh Bharat Abhiyan, Car pooling encouraged
• To cater to needs of slow learners	Remedial classes were conducted to help slow learners perform well in the examinations.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✔   No ☐

Management ✔   Syndicate ☐   Any other body ☐

Provide the details of the action taken

AQAR 2015-16 approved

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	5	1	1	-
UG	4	1	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	9	2	2	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	x
Annual	x

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
    (On all aspects)

        Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes.

- M.A. Economics (I year)
  - ✓ Change in Syllabus of Quantitative Methods
  - ✓ Introduction of Public finance in Semester I in place of History of Economic Thought and Quantitative Methods-II in Semester II in place of Public Finance
- B.Com (I year)
  - ✓ Change in syllabus of Business Economics in Semester I and II
- BCA
  - ✓ Change in syllabus of II year as Semester system was introduced in 2015-16
- B.Com Hons. (II and III year)
  - ✓ Change in overall syllabus as Semester system was introduced in 2015-16
- BA(I, II, III)
  - ✓ Partial changes in syllabus after the introduction of semester system.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes.

M.A. I (Economics) and B.Sc. Non Medical- 1 has been introduced in 2015-16

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
73	61	12	-	

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	-	-	-	-	-	-	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2 (in the subject of Environment Studies)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	80	-
Presented papers	10	61	-
Resource Persons	3	3	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching Pedagogy: Audio-Visual Aids; Case studies during classroom interactions; Group Discussion during tutorials; Problem-solving and Project based learning; Viewing and discussion of documentaries & movies; Articles and Research Papers Reviews; Experiential learning to reinforce the fundamentals of the subjects.
- Learning: through Personality Development classes, Power point presentations, Industrial visits, Quiz, discussions, case-studies, usage of e-resources for dissemination of information, seminar presentations, educational trips to places of academic importance, exposure to research emphasizing critical thinking, intellectual curiosity, preparation of business plan and real life scenarios, etc.

2.7 Total No. of actual teaching days during this academic year

a.	Under Annual System:	182 days
b.	Under Semester System:	
-	Semester –I:	110 days
-	Semester –II:	106 days

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

- As per Rules and Regulations of Panjab University.

2.9 No. of faculty members involved in curriculum
     Restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

05

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass % (College)
B.A-I (1st Semester)	320		46	58		**32.5%**
B.A-I (2nd Semester)	318		71	89		**50.31%**
B.A-II (3rd Semester)	291		48	88		**54.29%**
B.A-II (4th Semester)	291		70	77		**57.38%**
B.A-III	184		63	67		**72%**
B.Com-I(1st Semester)	223		58	80		**57.39%**
B.Com-I(2nd Semester)	219		101	78		**81.73%**
B.Com-II (3rd Semester)	224		147	53		**89.28%**
B.Com-II (4th Semester)	222		108	71		**80.63%**
B.Com-III	158		101	49		**94.93%**
BCA-I (1st Semester)	25		5	- -		**20%**
BCA-I (2ndSemester)	25		5	- -		**20%**
BCA-II(3rd Semester)	36		4	- -		**38.88%**
BCA-II(4th Semester)	35		10	9		**54.28%**
BCA-III	29		29	- -		**100%**
B.Sc.-I (1st Semester)	74		26	19		**61%**
M.Sc. (IT)-I (1 st Semester)	15		15	- -		**100%**
M.Sc. (IT)-I (2nd Semester)	15		15	- -		**100%**
M.Sc. (IT)-II (3rd Semester)	20		14	- -		**70%**
M.Sc. (IT)-II (4th Semester)	19		13	- -		**68.42%**
M.Com.-I (1st Semester)	86		56	17		**84.88%**
M.Com.-I (2nd Semester)				**Result awaited**		
M.Com.-II (3rd Semester)	90		67	7		**82.22%**
M.Com.-II (4th Semester)				**Result awaited**		

						14.70%
M.A (Eng)-I (1st Semester)	34		- -	4		
M.A (Eng)-I (2nd Semester)	33		6	11		50%
M.A (Eng)-II (3rd Semester)	12		2	6		66.66%
M.A (Eng)-II (4th Semester)	12		- -	5		41.66%
M.A (Soc)-I (1st Semester)	64		6	28		53.12%
M.A (Soc)-I (2ndSemester)	62		14	22		58.06%
M.A (Soc)-II (3rdSemester)	33		8	15		69.69%
M.A (Soc)-II (4thSemester)	31		11	4		48.38%
M.A (Eco)-I (1st Semester)	24		6	2		33.33%
M.A (Eco)-I (2nd Semester)	23					52.17%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC plays a significant role in improving the quality of higher education. It also helps to imbibe quality education through various measures which are decided in the meetings conducted regularly.
- IQAC also keeps an eye on the regular teaching process and suggest innovative ways to improve the same.
- It also evaluates the teaching and learning process through seminars/ tutorials/ mid- semester tests.
- It also gives emphasis on group discussion, PPT, etc. Informal structure also exists for feedback of teachers through tutorials.
- Various workshops are organized to make students aware about trending careers.
- IQAC also endeavours on library up gradation.
- It conducts training workshops/ seminars/ expert lectures for students and teachers.
- Paper work started for staring of B.Sc (Medical)
- The learning outcomes of M.A I (Economics) were analysed and suggestions given before initiation of MA II
- The IQAC prepared the stakeholders for implementation of CBCS.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	Dr. Amneet Kaur, Deptt. of Commerce attended ANO Officer's training course of NCC (Naval Wing) for 02 months i.e. from 02-11-2015 to 02-01-2016
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	2	1	-
Technical Staff	7	-	1	3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages the faculty and students to do research work and publish papers. Various departments engaged the following research activities during the session 2015-16

S.No.	Department	Activity
1.	**Chemistry**	Students of B Sc first year attended UGC sponsored National Seminar on "Spectroscopy: An immense tool in chemistry", held on 21st August 2015 at MCM DAV College for Women, Sec-36, Chandigarh.
2.	**Physics**	A talk on "Noble prize in Physics- 2015" was conducted on 3rd November, 2015 in the college premises by Department of Physics with cooperation of Chemistry and Mathematics department. The lecture was delivered by Prof. I. S. Dua, former Chairman, Dept of Botany, Punjab University Chandigarh and Dr. R. Awasthi, Postdoc Fellow, IISER, Mohali. The students were encouraged to pursue higher studies.
3.	**English**	i) A Guest Lecture was delivered by Prof Anil Raina, Dept of English & Cultural Studies, P U, Chandigarh on "British poetry and its Nuances", on 9 Sept 2015 ii) Students of MA 2nd Semester were taken to Tagore Theatre, Chandigarh for a performance of "Waiting for Godot", on 23 Feb, 2016. They were accompanied by Dr Harneet Kaur Sandhu. iii) Students attended a guest lecture on the poetry of " Faiz Ahmed Faiz" delivered by Col (Retd.) Jasmer Singh Bala, Secretary, SES on 29 Feb, 2016. iv) To provide practical insight and a comprehensive view of Functional English, a visit to Doordarshan Kendra, Sec37, Chandigarh was organized for the students of Functional Eng. , BA 2nd on 16th Feb, 2016. Dr Jaslene Dhaliwal accompanied the students on this visit. v) Dr Chanchal Narang, Assistant Prof., UILS, PU Chandigarh was invited as a resource person to deliver a guest lecture on "Nuances of writing for Television", on 10th Feb, 2016, for the students of Functional English , BA 2nd year.
4.	**Fine Arts**	i) Workshop organized on WATER COLOR/LANDSCAPE PAINTING on 10th & 11th Sep, 2015 ii) Exhibition of Student's ART work was organized on 26th -29th April, 2016
5.	**Psychology**	The process of promoting research culture among faculty and students is ensured by facilitating participation in research and related activities, providing resources

and other facilities. The faculty are empowered to take up research activities utilizing the existing facilities. The institution encourages its staff to engage in Interdisciplinary and interdepartmental research activities and resource sharing.

Department of Psychology promotes participation of students in research in the academic programmes.

- Internet Connectivity
- Well -equipped Library
- Well-equipped laboratory
- Subscription to e-Journals and easy access.

Learning activities are encouraged for developing sensitivities towards community issues, gender disparities, social inequity etc. and in inculcating values and commitment to society in form of debates, talks, letter writing competitions, poster making, slogan writing and organizing various workshops and seminars. Mutual benefits from affiliation and interaction with groups or individuals who have an interest in the activities of the institution and the ability to influence the actions, decisions, policies, practices or goals of the organization.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	21	9	-
Non-Peer Review Journals	-	2	-
e-Journals	1	-	-
Conference proceedings	3	24	-

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [02]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published

i) with ISBN No | - |

ii) without ISBN No | - |

iii)Chapters edited in book | 8 |

3.8 No. of University Departments receiving funds from

UGC-SAP | _ | CAS | _ | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) | √ |

Department	Computer Science& Application
Granting Agency	Amount
DST	Rs 30,000/-

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution

Department	Music	English	History	Sociology
Level	National	National	National	National
Number	1	1	1	1
Sponsoring agencies	Centre for Sikh Studies SES, Chandigarh	SES, Chandigarh	--	ICSSR-NWRC Panjab University, Chandigarh

3.12 No. of faculty served as experts, chairpersons or resource persons

| 08 |

3.13 No. of collaborations

International | | National | | Any other | 03 |

3.14 No. of linkages created during this year

| 03 |

3.15 Total budget for research for current year in lakhs :

From Funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
1	-	1	-	-	-	-

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

-
-

3.19 No. of Ph.D. awarded by faculty from the Institution | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | 220 | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | 30 |

National level | 31 | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | 01 | State level | 02 |

National level | 01 | International level | - |

3.25 No. of Extension activities organized

Department	Psychology	NCC	NSS
University forum	-	-	-
College forum	7	-	12 + 7 days (Day and Night Camp)
Any other	-	-	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities
Red Ribbon Club Volunteers participated in the rally, One Walk One Hope campaign organized by Sahayta Cancer Sahyog in sector 17 Plaza on 10th October 2015. This rally was flagged off by the administrator, Mr. Vijay Dev.   - AIDS Quiz and Rangoli making competitions were held on 28th Nov.2015.   - World AIDS day was celebrated on 1st December 2015. Candle march and Slogans were taken out to spread awareness regarding AIDS. On the world AIDS day, Ehsaas, the Red Ribbon Club of Guru Gobind Singh College for women organised an AIDS awareness workshop for the teachers and students by Dr. JatinSharma(dermatologist and Venereologist) from Fortis Hospital along with Surge Foundation. Dr. Jatin talked about the difference between HIV and AIDS. He stressed the NACO's agenda of 2015 i.e accepting the people and not discriminating them as untouchables.   - Blood donation Camp in collaboration with NSS and Blood bank are the regular feature incorporating the sense of Social responsibility among students.   - During this session, to sensitise students about gender issues in the society, one day ICCSR sponsored national seminar was organized by Dept. of Sociology on February 03, 2016. The topic for the seminar was **"Gender and Violence: Structure, Power and Resistance (The Context of North Western India)"**.   - During the & Day & Night Special Camp organised by NSS Wing of the College, expect lectures on Women Empowerment, Legal Literacy for Women and problems of Adolescents were held.   - An Interactive session on harassment of women with Mr. Sukhchain Singh, SSP, Chd was held in program of news channel. Ten students of the college participated in this session and voiced their concerns on the issue of sexual harassment.   - An event titled 'Aaj Bhi Sita' focussing on Women Empowerment was organised in collaboration with Dainik Bhaskar.   - A talk on Domestic Violence Act by law experts was organised.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 acres	-	-	11 acres
Class rooms	29	2	SES	31
Laboratories	14	1	SES	15
Seminar Halls	1	-	SES	1
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	17	SES	17
Value of the equipment purchased during the year (Rs. in Lakhs)	-	619150	SES	619150
Others	-	-	-	-

4.2 Computerization of administration and library

Following software is operational for computerized work of office and library

Library: LibSys

Student Fee Management System

Panjab University Online Examination System

Student Information System

Tally (Account Management)

4.3 Library services:

	2014-15		2015-16		Total	
	No.	Value.	No.	Value.	No.	Value.
Text Books	901	3,27921	917	3,04005	1818	6,31926
Reference Books	193	1,90252	89	85,112	282	2,75364
e-Books	Through Nlist Program of INFLIBNET MHRD					
Journals	48+	80,730	53+ online	73,268	53+online	1,53998
e-Journals	Through Nlist Program of INFLIBNET MHRD					

Digital Database	-	-	-	-	-	-
CD & Video	376	With books	38	With books	414	With books
Donated Books	-		-		50	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	147	04	BBGCO MBOU L D6300I N	06	NO	09	122	16 (Libr ary + Hoste l)
Added	15	-	Wi-fi enabled campus	-	-	-	-	-
Total	162	04	-	06	-	09	137	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Proposal initiated for:

Student Information System upgraded for examination, attendance and management as per Semester System.

4.6 Amount spent on maintenance in lakhs :

i) ICT   9410

ii) Campus Infrastructure and facilities   -

iii) Equipments   4.75 lacs

iv) Others   -

Total: 485091

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Every year IQAC takes up various decisions for the benefit of students and upliftment of college. This year also various meetings were held by the IQAC team to provide support to students.

- ➢ A meeting was held on May 15, 2015. During the meeting, it was decided that:
  - ❖ **Strengthening the mentoring system for the benefit of students:**
    - Mentor should be allotted at the time of admission of students and mentor's phone number should be given to the parents at the same time.
    - A booklet having student's complete academic and personal details should be maintained by mentor for every student.
  - ❖ Record of student should be maintained by Pupin No. because it remains same for three years.
  - ❖ Coaching classes for competitive exams like UGC, IAS should be started in the college.

A meeting was held on February 5, 2015 and it was decided to organize remedial classes for various subjects. The committee dealing with remedial classes was asked for the detailed plan to start with it.

5.2 Efforts made by the institution for tracking the progression

- ➢ To check progression of students, class-tests are taken by subject-teachers throughout the course from time to time. Mid-Semester exams are also held once every semester. Special tests are arranged for students who are unable to appear in Mid-Semester exams due to their prior engagements in sports competition, youth-festival and other inter-college, inter-university competitions etc.
- ➢ Besides these, Parents-Teacher meet is arranged once per semester to make parents aware of the performance of students in academic as-well-as extracurricular activities. Parents are also advised how to guide student at home to improve their performance if needed.
- ➢ Every student is assigned a mentor when she joins college in the first year and remains in touch with the same mentor for her years of study in the college. Mentoring sessions are held from time to time so that students can discuss their problems or issues if any in the academic or their personal life with their mentor. Students are also asked to fill Student Record Book which is given to each student in the first year of her joining the college. This booklet contains record of student's performance in in-house as well as university examination, her attendance and extracurricular activities. Concerned teacher authorise the information written in this booklet.

- ➢ Economically weak students are guided to avail facilities of various scholarships given by government as well as college. College has a scholarship committee comprising of eight teaching members of various departments to help students in filling up of forms or for applying on-line for these scholarships.
- ➢ College also conduct remedial classes for students who are unable to perform well in in-house examinations every semester.
- ➢ College has a Book-Bank facility in the library for needy student who can get books free of cost for the whole semester.
- ➢ Alumni association of the college keep track of pass-out students and try to keep in touch with the students. Old students can also take help of the members of alumni association if needed

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1565	385	NA	-

(b) No. of students outside the state

939

(c) No. of international students

14

women

Men

No	%
NA	-

Women

No	%
1950	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1352	146	18	121	-	1637	1581	186	23	160	-	1950

Demand ratio   Dropout %   1.77%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The Post Graduate Department of English started special coaching classes for the UGC-NET (National Eligibility Test) for its Masters students under the RUSA scheme.
- Special coaching classes for UGC-NET were also held for Post Graduate students of Commerce.
- A workshop on Skill Development was organized on 6th August, 2015 in collaboration with SKD Private Limited. It helped the students about the academia interface and in making efficient choices in their career ahead.
- An interactive session on "Personality Development" with Dr PS Nirola, (Retd), SGGS College, Chandigarh, Director, Film Making was organized on 22nd September, 2015. The students were imparted with tips to develop and enhance their personality to ensure to reach the pinnacles in their respective fields.

No. of students beneficiaries   95

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   04

5.6 Details of student counselling and career guidance

- A Career Counselling workshop was held on 12th August, 2015 organized by Bulls Eye, Chandigarh for commerce students to enhance their knowledge regarding future prospects in the field of commerce. They were provided with knowledge about varied competitive exams and further studies in the field of commerce.
- For Psychological counselling, the students are divided into mentor group of 30 students and assigned to a mentor. A mentor takes care of all the issues of all students in its mentoring group. The students discuss issues like academic stress and stress at their home.
- Dr. Savneet, Dept. of Psychology, provides personal counselling to students. Students discuss their behavioural problems, problems at home and college with her. She provides personal guidance to every student. Every year she handles such issues of 10-12 students.

No. of students benefitted   400

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	06

5.8 Details of gender sensitization programmes

During this session, to sensitise students about gender issues in the society, one day ICCSR sponsored national seminar was organized by Dept. of Sociology on February 03, 2016. The topic for the seminar was **"Gender and Violence: Structure, Power and Resistance (The Context of North Western India)"**.

During the & Day & Night Special Camp organised by NSS Wing of the College, expect lectures on Women Empowerment, Legal Literacy for Women and problems of Adolescents were held.

An Interactive session on harassment of women with Mr. Sukhchain Singh, SSP, Chd was held in program of news channel. Ten students of the college participated in this session and voiced their concerns on the issue of sexual harassment.

An event titled 'Aaj Bhi Sita' focussing on Women Empowerment was organised in collaboration with Dainik Bhaskar.

A talk on Domestic Violence Act by law experts was organised.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [155]   National level [73]   International level [04]

No. of students participated in cultural events

State/ University level [94]   National level [-]   International level [-]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [151]   National level [25]   International level [-]

Cultural: State/ University level   41   National level   -   International level   -

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	164	16,75,395/-
Financial support from government	50	5,82,300/-
Financial support from other sources	14	33,600/-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level   -   National level   -   International level   -

Exhibition: State/ University level   -   National level   -   International level   -

5.12   No. of social initiatives undertaken by the students   14

5.13 Major grievances of students (if any) redressed:

College has a Grievance Redressal Cell having seven members consisting of teaching, non-teaching and student representative. One box is displayed at prominent place on the first floor for the students in which students can drop their grievances. Box is opened once a month and if any grievance is found then that is handed over to the members to the cell to take necessary action. Name of the members along with their phone numbers is displayed on the ground floor for the benefit of the students. Student can directly consult any member of the cell.

In this session, students put forward the issue of provision of Wi-Fi facility in the campus which was successfully tackled by the setting up of Wi-Fi enabled campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Educational Institutions are the abodes of knowledge and the beacon lights of wisdom and enlightenment.

Vision

- The vision of the institution is to modernize and promote the educational, cultural and social environment.
- Empowering young women through Higher Education.
- To provide the best possible education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life.
- To promote academic excellence by maintaining high teaching standards.

Mission

- To impart holistic quality education to girl students and empower them with knowledge, skills and competence and make them self-reliant, enlightened and socially committed citizens of the country.
- Sound academic education with high moral and social values has been the main emphasis of the institution, which has assisted in moulding overall integrated personality of the students.
- The mission of the society "Shubh Karman Te Kabhun Na Taron" (Never to stary from the path of righteousness) has been the main motto with special emphasis on inculcation of moral values and ethical values.

Objectives

- To meet the challenges of the changing economic scenario, the College has geared up efforts to introduce new courses of study and necessary infrastructural facilities and a team of well qualified faculty who work consistently and tirelessly to impart wholesome education to the students.
- The NSS and NCC students are encouraged to serve the society, to break new grounds and to cultivate leadership qualities, thus promoting national development. By engaging the students in all aspects of College experience, the College ensures that they acquire the hallmarks of liberally educated women with keen self knowledge, lifelong intellectual and cultural interests and the ability to become socially responsible citizens.
- To promote academic excellence by providing quality education in an intellectually stimulating environment.

- To inculcate right value system with special emphasis on spiritual training in an ambience infused with Sikh tenets.
- To equip the students with sound knowledge and skill set, so that they are able to negotiate the complex, diverse and uncertain demands of constantly changing society.
- To enable the young minds to develop a deeper level of critical and analytical thinking to unleash their leadership potential and cultivate an enduring passion to pursue higher education in their relevant fields.

6.2 Does the Institution has a management Information System

Yes, the Institution has a decentralised Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

The College is affiliated to Panjab University, thus it follows the curriculum designed by the University. Some of the faculty members are members of Board of Studies constituted by the University and they have the powers to give suggestions for the improvement in the curriculum and represent any deficiency in the same. The University then appoints a Core Committee constituting members from the Board of Studies and further changes are made in curriculum.

The College has the power to design the curriculum for the vocational courses under B-Voc. The concerned department prepares the syllabus keeping in mind the set criteria for the courses to be started by them and then this curriculum is forwarded for approval.

6.3.2 Teaching and Learning

Admissions to various courses in the College are merit based and made through a transparent system of personal counselling. The overall performance of the student is assessed through a combination of continuous and semester examination. The students and their guardians are informed in writing about any deficiency. The slow learners are advised to receive required guidance through remedial courses in tutorial classes. Students of Masters Classes were also provided coaching for UGC-NET examination and interview, skill development classes in collaboration with RUSA. The college is endowed with highly qualified teaching faculty, mostly having Ph.D degree and an excellent track record of their professional progression. The faculty is recruited through a rigorous selection process in accordance with the directives of the UGC, Panjab University and DHE. Besides, the sanctioned substantive posts, the college recruits additional faculty under management posts for both aided and self-financing courses. The college follows the self-appraisal method to evaluate the performance of faculty, which is used for correcting shortfalls. Greater faculty participation in national and international seminars and conferences is encouraged. Use of audio-visual aids has been integrated with conventional black board teaching. Field visits, case studies, excursions and role play exercise have been made compulsory, wherever necessary, to make teaching and learning more effective.

6.3.3 Examination and Evaluation

An Examination committee is responsible for the smooth conduct of house exams as per the schedule provided by the Panjab University. We make sure that the stock of all the resources required are arranged well in advance for the smooth conduct of various exams. It is also made sure that the minimum number of days is consumed for examination and date sheet is prepared taking care of student needs. The results are prepared on time and remedial action taken where ever needed. Remedial classes are arranged and huge efforts are made to improve the performance of weak students.

6.3.4 Research and Development

- The College has recently set up a research and development centre, wherein it plans to encourage and promote research activities in different identified areas. The college plans to create facilities with modern technology so as to provide quality infrastructure and resource support. The institution aims at providing conducive environment for research development which is reflected by the fact that our majority of faculty members are pursing research wholeheartedly and many others have completed their PhD degrees, while in job too. Our college regularly organizes seminars and workshops in the college for students as well as faculty members.

Three National Seminars were organised by the Depts. of Sociology, History & Music (in collaboration) and English for the promotion of research amongst students and Faculty members. The Seminars gave an opportunity to students to share in the dissemination of knowledge and motivated them to develop a temperament oriented towards research, through their interaction with eminent academicians, scholars and researchers.

Two Capacity Building Workshops on 'Open Assess Scholarly Communication' and 'Effective Web Search Strategy' were organised (for both Faculty and Students) under the aegis of RUSA scheme.

The College Library subscribes to various National/International journals (print and online) for access by students and staff alike.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our library has an impressive collection of books, journals, newspapers & wide variety of informative magazines. The college library also has e-journals database and its usage has been incorporated into learning and teaching. It has a huge collection of CDs, DVDs, IVC facilities to access e-books and e-journals.

6.3.6 Human Resource Management

Institutions strive for selecting right person for a particular job and provide them with right learning opportunities which in turn contribute to the institutions' growth and development. The administrative staff and faculty members are encouraged to avail various opportunities for upgrading their qualifications and improving themselves. Self-appraisal report (SAR) is prepared by faculty members which is further evaluated by the Principal and the Management of the college.

Faculty members attend various Orientation/Refresher Courses and Workshops for professional development. Around 25 Staff members (both teaching and non-teaching) attended Capacity Building Workshops organised by various City Colleges under the RUSA scheme.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruitments and selections are done as per rules and regulations of the Panjab University, UGC and DHE, U.T. Chd.
- Advertisements for the required number of posts are given in the newspapers to attract competent faculty.

6.3.8   Industry Interaction / Collaboration

- Department of Computer Science and Applications entered in MOU with two companies- Infomath for Career Counselling and Bebo Technologies in association with IT Fiesta for Post Graduate students' training.
- The students of M.Sc IT join various IT companies to undergo compulsory training which is part of their curriculum.
- Experts are also invited to share their industrial experiences with the students.
- Field visits and educational tours are organized for the students to make them familiar with the practical environment.

6.3.9   Admission of Students

- Admission of students in various courses (both Undergraduate and Post Graduate) is done on merit and reservation basis as decided by the Panjab University.
- Strict transparency and admission rules are adhered to by the College.

6.4 Welfare schemes for

Teaching	6 month Maternity leave for the expecting mothers twice during the working tenure. 3 week leave with pay for miscarriage. 2 years study leave with pay. Duty leaves for attending Workshops, Seminars, Orientation and Refresher courses. In house medical facilities for minor ailments. 240 Medical leaves are given to the employees during his/her job period. Fee concession for employee's children. EPF as per rules
Non teaching	Welfare schemes are provided to non teaching staff as per norms of government.
Students	- Availing all possible scholarships from Government (for OBC and SC students) and from other private educational societies to help students from weaker sections of the society. - Giving freeships to sports students to encourage girls in sports. - The teaching staff members also contribute to provide financial assistance to the economically weaker students. - The College also offers liberal concessions to the meritorious and needy students. Freeships and concessions are given according to previous merit and need of the students. - Students above 75% and students with distinction are given freeships and scholarships to motivate them to work harder.

	• Staff members also contribute to the Book Bank created in the library to support the economically weaker students who can get the books issued for the whole academic session. • *Group Personal Accident Insurance for all students is done by Tata AIG General Insurance Company.*

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Management
Administrative	Yes	AG UT	Yes	Chartered Accountant (Appointed by SES Management)

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✔

For PG Programmes   Yes ☐   No ✔

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college follows the norms set by Panjab University, Chandigarh.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Panjab University does not have a provision for according the status of autonomy to our Institution.

6.11 Activities and support from the Alumni Association

- Members of Alumni Association are invited to various college functions like Annual Prize Distribution function,Convocation etc.
- Some faculty members namely, Dr.Reena Parti (Head, Department of Economics), Dr. Amandeep Kaur (Head, Department of Physical Education), Dr. Rohini Arora (Head , Post Graduate Deprtment of Computer Science and Applications), Dr. Amneet Kaur, Ms. Arshveer Kaur, Ms. Khushpreet Brar, Ms. Hardeep Kaur Minhas (Assistant Professors in Department of Commerce) are alumni of the college. They are giving back to the college by providing their valuable services.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher Meetings are organized from time to time in the college wherein parents are informed about their wards' academic performance and attendance records.
- Feedback from parents is also noted during Parent Teacher Meetings and conveyed to the concerned teacher and is used for the progress of the institution.

6.13 Development programmes for support staff

- Basic computer training is provided to the supporting staff. It enables the staff to effectively use the computer for various departmental works.
- Staff members are encouraged to pursue higher education.
- The Dept. Of Computer Science and Applications organised a Capacity Building Workshop on 'ICT Setup in Offices; wherein the Support Staff participated wholeheartedly.
- Support Staff is also encouraged to attend Workshops in local institutions of higher education as well.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The students are advised not to use plastic bags inside the campus and as well as in mundane affairs to make the campus polythene free zone.
- On 16th Sep 2016, college celebrated *Van Mahotsav*, where students and staff took part in plantation of trees.
- Keeping pace with scientific expertise, a rainwater harvesting reservoir has been constructed on the premises to raise the underground water level. Treated and used water from the municipality is used for maintenance of college lawns and plants.
- With collaborated efforts and hard work college lawns are satiated with diverse flora, which multiplies the beauty of campus and help to enhance aesthetic sense of students. The campus has been getting the award of the Best Maintained College Campus at the Annual Rose Festival Chandigarh every year.
- All energy star machines, according to BEE standards, are used in the campus. Old AC's are provided with regulators and thermostats to reduce the energy consumption and operating costs. Wherever possible, air conditioners are placed in shady environment to reduce the energy consumption.
- Taking the tree plantation drive to a step further college administration has come up with a unique idea of gifting "Tree Saplings" to distinguish guests present at different occasions. Even students are encouraged to adapt this idea.
- At campus frugal and thrifty usage of lights and fans is taken care by its eco- friendly building structure. All the rooms in the building are well aerated and there are large windows in the rooms to provide adequate sun light during day time. It is made sure that minimum numbers of lights are used during day time.
- Low energy LED bulbs are used as these use lesser energy as compared to standard tungsten bulbs. These also emit lower CO_2, lesser heat and hence requiring less cooling equipments at campus.
- Corroborating its pledge for a "Clean India", college has launched many "Swachh Bharat drive" under which college campus has been cleaned by students a number of times.
- All lab equipments are judiciously switched off, when not in use.
- Laser printers in campus are run on lower energy consumption mode to avoid loss of energy.
- Digitalization is encouraged so that use of stationary is minimal. If need arises, teaching and non-teaching staff take rough print-outs on used sheets.
- Initiative of car-pooling is taken by staff.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A number of Innovative measures have been initiated by the   college, which have created a positive impact on the functioning of the institution.

These measures include:

1. Introduction of free UGC NET coching for M.Com and M.A English students.
2. Well stocked fully automated Library with Open Access Wi-fi system for the faculty members and students is the striking innovation during this session. The library also boasts of 21300 books and more than 400 CD's on different subjects. The addition of **Learning Resource Centre** which promotes the research orientations of the students. e- Journals under the scheme of N-List program of INFLIBNET, UGC was also introduced. The library was also registerd as the member of Chandigarh Librarian's Consortium and Panjab University Book Club with which it avails the benefit of accessing the latest publications of various Universities.
3. Continuation of   remedial coaching   classes to B.Com, BCA to improve their academic performance.
4. The students of the college are constantly motivated for attaining excellence by availing all possible scholarships from Government (for OBC and SC students) and from other private educational societies to help students from weaker sections of the society. During the session 2015-2016, the college received a grant of Rs. 509130/- from various sources. The college also granted scholarships worth Rs. 35000/- to the students on need cum merit basis.
5. Giving free-ships to sports students to encourage girls in sports is a regular feature adopted by the college and as a results our college once again coveted **Overall Championship** beating 192 affiliated colleges of Panjab University.
6. General Well- being and Hygienic attitude is inculcated among students and staff through the various drives, workshops, campaigns and exhibitions by NSS volunteers. Some of the drives during the session 2015-2016 were International Yoga day on 21st June 2015, Dengu Awareness Programme on 6th& 7th October 2015, Pulse Polio Campaign 17th -19th January 2016, Festival of Sharing on 18th- 19th February 2016. Tree plantation drives are organized by NSS to protect environment each year.
7. The college is committed to save the environment through best practices like vehicle pooling, taking rough prints on used sheets, gifting of saplings to guests and encouraging use of public transport.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. It was also decided to find out weak students in studies (on the basis of mid semester test) and provide them free extra classes. Same was implemented during the academic year and this helped the students in improving their performance in final exams.

2. Various departments of the college organized seminars/workshops in which eminent academicians interacted with faculty members and students.

3. Environmental Awareness in created by celebrating Van Mahotsav and Gifting a plant on important occasions.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

I. Stress on Holistic development of the students

The students are encouraged to participate in various competitions, workshops, seminars, tournaments both inter college and intra college for enhancing their social skills and creativity.

II. Inculcating the Spiritual Values and ethics

- Paath is organized every year at the start of the new session and continues till January to invoke the divine blessings and inculcate the values of spirituality in students. The staff members visit Nadha Sahib at the start of the new academic session.

-The NSS and Red Ribbon Club of the college organizes Blood donation camp each year as a means of developing the sense of Social responsibility among the students.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Environment Conservation

- Avoiding carbon generation by not using printers (especially coloured)
- Polythene free campus
- Three Rs are followed: Reduce, Recycle, Reuse is the mantra followed by our students and teachers to save paper and trees
- Computers are kept on stand- by "energy saving mode" to conserve energy
- Students are also encouraged to save energy by switching off lights and fans before leaving their classroom
- Paper less work will reduce cutting of trees in future
- Tree plantation takes place twice a year
- A gift of sapling is given to teachers on special occasions
- A bamboo plant is given as a token of respect to the chief guests in out college
- Car pooling strategy is followed by our teachers to conserve petrol
- The college has an opportunity to establish more industry- institution linkages.
- The library has to be expanded in terms of access to online database.

7.5 Whether environmental audit was conducted?　　Yes ☐　　No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

A premier institute for education of young women believes that our students should be empowered to face the changing global scenario. Student centeredness in all activities is the main mission of the college. Driven by the teachings of the Sikh gurus, the college has been progressing steadfastly towards realizing its mission of creating balanced minds wherein knowledge is teamed with ethical thinking.

•Providing the right ambience for the young scholars to bloom in perfect environment, the college has been winning the "Best Maintained Campus" during the Annual Rose festival since many years.

•The active sports women of the college have been a source of pride for the institution as they have been crowned with "Overall Intercollege Championship" of Panjab University for the consecutive third year.

•About 400 prizes were awarded to students for their meritorious achievements in different fields. 90 sports students were awarded and about 30 scholarships amounting to Rs. 50,000 were given to the needy and meritorious students.

•A dedicated team of highly qualified staff bring to the institution a rich accumulation of knowledge, experience and zeal to inspire the students to achieve their goals under the dynamic leadership of the highly decorated Principal and progressive vision of the management. Faculty development programmes are a regular feature of the programme.

Strong ethos of openness, sharing and commitment to increase parental confidence (periodic and regular PTMs)

Weaknesses:

- Inadequate sanctioned posts
- Financial liabilities, Inadequate resource/ budget allocation
- No add on courses or vocational courses.
- Inadequate events/ additional activities for holistic development of students
- No or less collaboration with industry
- Lack of research and research facilities
- Student performance (entry/ admission, retention, etc)

Opportunities:

Looking at the global trends and nearing 2020 the Vision of Dr. Abdul Kalam, "Transforming the nation into a developed country, five areas in combination have been identified based on India's core competence, natural resources and talented manpower for integrated action to double the growth rate of GDP and realize the Vision of Developed India." There is a dire need to promote Science education for which a proposal has been sent for B.Sc(non-medical&B.Sc Computer Sciences). New vocational courses are also in the pipeline.

- There is a vast scope in the Department of Sports as our Sportswomen get all the facilities and opportunities to prove their abilities and are an asset to our institution.
- Fitness center in the college is one of its kind and everyone has the access to it. It can be further expanded and even outsiders can be allowed the access after college hours for revenue generation.
- Having permanent enthusiastic staff , keen for motivating the students and working towards the social causes is another opportunity . Add on courses can be started as we have qualified faculty
- Alumni association can be made more active for productive participation. The Alumni of the college are given preference to serve their alma mater. Active volunteers willing to help in planning activities and other events
- The State of the art library and research center can be expanded in terms of access to online database and more books on the new subjects are being added each year adding to the knowledge bank of the staff and the students.
- Iconic campus and central location of the college can be exploited
- A brand image needs to be built
- Establish/ strengthen partnerships with industry

Threats:

- The major threat the college faces is the non -availability of the skill based vocational courses which are must for the holistic development for the students and to prepare them for the actual global challenges.
- Men's colleges in the city have turned coeducational, thus having an impact on the admissions in the recent years
- Fee hike by the university and subsequently by the colleges are a deterrent
- Non availability of vocational/ add on courses
- Mushrooming of local engineering colleges and institutes offering computer science degrees have contributed to the decline in admissions.

To achieve the goals of leadership and engaged citizenship there is a need to sustain endowments. The right value system, sense of wellbeing, concern for environment, human rights , gender issues and much more is being achieved following the motto of Subh Karman TeKabhun Na Taron.

After this SWOT analysis it can be concluded that for the institution to follow its Vision, Mission and Objectives, consistent funds from the government and more grant-in aid posts are the need of the hour.

8. **Plans of institution for next year**

- Consolidation of B.Sc I (Non-Medical) and introduction of B.Sc II. Infrastructure requirements, Faculty required, Support Staff to be added.
- Introduction of MA II Economics with requisite staff and facilities.
- Follow up of proposals for two Vocational Skill Based Courses sent to RUSA, UT, Chandigarh; one each in Dept. Of English and Home Science.
- Optimum utilization of RUSA preparatory grant and proposal for consolidated grant.
- Upgradation of Library & Learning resources.
- Routine maintenance of infrastructure etc.

Name Mrs. Harbinder Chahal   *Name Mrs. Satvinder Kaur*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

<u>Annexure I</u>

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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