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# GURU GOBIND SINGH COLLEGE FOR WOMEN

**SECTOR 26, CHANDIGARH-160 019**  
(Affiliated to Panjab University Chandigarh)

(Accredited by National Assessment & Accreditation Council, Bangalore)

## ACTION TAKEN REPORT

Date : 27<sup>th</sup> May, 2019

The minutes of previous meeting held on 3<sup>rd</sup> May, 2019 were read, confirmed and recorded.  
Action taken report for the same is mentioned below:

Agenda	Action taken
Online Prospectus	Online prospectus was reviewed to check for the updates reported by the various Departmental Heads so that it could be posted on DHE website when asked for.
Help desk for admissions	Faculty members along with non-teaching staff were assigned duties to attend the help-desk to be set in the college staff-room for catering to the admission queries.
College Magazine	Editors of various sections of the college magazine, Gyan Manik, updated that they have received the write-ups and articles from the faculty and students, the editing work is on and the magazine will go into print shortly.

*Pooja Malhotra*  
IQAC Co-ordinator

*Jatinder Kaur*  
Chairperson



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## ACTION TAKEN REPORT

**Date** : 12<sup>th</sup> July, 2019

The minutes of previous meeting held on 27<sup>th</sup> May, 2019 were read, confirmed and recorded.  
Action taken report for the same is mentioned below:

Agenda	Action taken
<b>Academic Calendar</b>	Academic calendar for the year 2019-20 was discussed and designed taking into consideration the Panjab University academic calendar. The tentative dates for the important events and functions to be held during the session were also decided.
<b>Admission Process</b>	Admission duties for the upcoming session were allocated keeping in view the requirements for the centralized admissions to be conducted in the college premises. Faculty members to be sent for centralized admission in other colleges were also assigned duties. Prospectus for centralized admissions was uploaded on the DHE portal. Advertisement for admissions was given in the leading local newspapers. A help desk managed by student volunteers and staff was set up for handling the queries of students seeking admission. Admissions for de-centralized courses were conducted purely on the basis of merit and reservation rules laid by the university.
<b>AQAR Writing</b>	All the criterions were discussed with all the in-charges and their teams. The final AQAR will be reviewed by in-charges and committee members; the report will be submitted shortly.
<b>Feedback from the stakeholders</b>	The concerned committees were advised to prepare spreadsheets of the data collected through the feedback from



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	the stakeholders (students, parents, alumni and their employers) during the previous year.
Helping the needy students	The concerns of the students who were not able to pay their fee was taken into consideration and they were guided to various scholarship schemes run by the college.

*Pooja Malhotra*  
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## ACTION TAKEN REPORT

Date : 26<sup>th</sup> August, 2019

The minutes of previous meeting held on 12<sup>th</sup> July, 2019 were read, confirmed and recorded.  
Action taken report for the same is mentioned below:

Agenda	Action taken
Inaugural Function	The academic year 2019-20 started with the <b>Inaugural Function</b> on July 24, 2019. Shabad Kirtan was recited by the students and the staff members to seek the blessings of the Gurus for the new session.
Freshers Party	Freshers party was held in the college on 14 <sup>th</sup> August, 2019, to welcome the first-year students. The event saw participation by the students with enthusiasm and zeal. Principal, Dr. Jatinder Kaur applauded the efforts of the members of DSW and faculty members to organise the event.
Orientation	An orientation was held from 5 <sup>th</sup> -9 <sup>th</sup> August, 2019, for the newly admitted students by the library staff to equip them about the library facilities and services. Other clubs like NCC, NSS, Ehsaas-Red Ribbon Club also conducted orientation sessions and enrolled new students.
Other Activities	Students participated in various inter-college events like <b>Akshay Urja Diwas</b> on 13 <sup>th</sup> August, 2019, <b>Swachhta Pakhwara</b> from 1 <sup>st</sup> -15 <sup>th</sup> August, 2019 which were organized by the college.
Mentoring Session	Mentoring groups were made and mentoring session for the newly admitted students were held to give them orientation and tell them about various clubs and activities in which they can participate.
Tree Plantation Drive	A tree plantation drive was conducted by the college environment society- Vasudha on 10 <sup>th</sup> August, 2019, under the theme "Each One Plant One".

*Proja Walhete*  
IQAC Co-ordinator

*Jatinder Kaur*  
Chairperson



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## ACTION TAKEN REPORT

**Date** : 20<sup>th</sup> November, 2019

The minutes of previous meeting held on 26<sup>th</sup> August, 2019 were read, confirmed and recorded. Action taken report for the same is mentioned below:

Agenda	Action taken
<b>Panjab University Student Council Elections 2019-20</b>	Following the norms of Panjab University Student Council Elections Schedule 2019-20, the college organized electoral process on 6 <sup>th</sup> September, 2019. The newly elected members are: Kanika Rai – President Harjap Waraich – Vice President Karuna - Secretary Akriti Sharma – Joint Secretary
<b>Oath taking ceremony</b>	The oath taking ceremony of the newly elected members of the Student Council along with the Executive Members and Class representatives of various streams took place on 23 <sup>rd</sup> September, 2019.
<b>Panjab University Zonal Youth &amp; Heritage Festival 2019-20</b>	Principal congratulated the college contingent in-charges, Mrs. Meenu Sharma and Dr. Reena Parti for the commendable performance in PU Zonal Youth & Heritage Festival held at PGGCG, Sec-42, Chandigarh from 24 <sup>th</sup> -27 <sup>th</sup> September, 2019. The following prizes were won by the college in various activities: Play – Team (First), Individual (First & Third) Bhand – Team & Individual Third Mime – Team & Individual Second Histonics - Second Mimicry - Second Group Dance - Third Ghada - Third Santoor - Third Mehndi - First Essay Writing - First
<b>Gyankosh</b>	A special issue of the interdisciplinary journal of the college- Gyankosh was released during 'Sabhyacharak Samagam' organized to celebrate 550 <sup>th</sup> Birth Anniversary of Sri Guru Nanak Dev Ji on 8 <sup>th</sup> November, 2020.





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<b>Sabhyacharak Smagam</b>	The college successfully organized a Sabhyacharak Samagam to commemorate 550 <sup>th</sup> Prakash Purab of Guru Nanak Dev Ji on 8 <sup>th</sup> November, 2019 where all the eight SES institutions participated with great zeal. The chief guest for the occasion was Prof. Prem Singh Chandumajra, Former Member of Parliament. The occasion was graced by the presence of members of SES.
<b>Review of academic activities &amp; Mid-semester Exams</b>	The academic activities like attendance records, display of attendance for student's information, completion of syllabus, conduct of MSTs and marking internal assessment for the semester were completed on time.
<b>Extra-curricular activities</b>	<p>Apart from academics, students participated in various activities conducted:</p> <ul style="list-style-type: none"> <li>• <b>Workshop-cum-Interaction session</b> organized by PG Department of Commerce on "<b>Aptitude Building and Employability Enhancement</b>" for students of Commerce, Humanities and Computer Science, conducted by Career Launcher Educate Limited on 21<sup>st</sup> September, 2019.</li> <li>• A <b>workshop-cum-interactive session</b> was organized by PG Department of Commerce in collaboration with SKD under '<b>Awareness regarding Globally Recognized Career Prospects</b>' on 30<sup>th</sup> September, 2019.</li> <li>• A <b>Scholarship Test</b> was conducted by <b>Bulls Eye</b> worth Rs 1,00,000 for training in MBA-CAT, Banking, SSC, government jobs and campus placement on September 14, 2019 for the students of BCom IInd and IIIrd year.</li> <li>• A series of Lectures cum Powerpoint Presentations were delivered on the '<b>History of English Literature and Modern Literary Theories and Criticism</b>' over a period of two months (August - September 2019).</li> <li>• A <b>Creative Writing Activity</b>, '<b>Cook It Up</b>' was organised on August 30, 2019 for Under Graduate students.</li> <li>• Dt. Pooja Dogra, a Dietician, delivered a session on September 19, 2019 on <b>Anaemia: Prevalence and Prevention</b>.</li> <li>• On the occasion of <b>World Diabetes Day</b>, a quiz '<b>The Family and Diabetes</b>' was conducted on November 14, 2019, to test knowledge of the students and provide them with information related to this largely preventable disorder.</li> <li>• Department of Science organised a <b>visit</b> of B.Sc final year students to <b>CSIR-CSIO</b>, Chandigarh on September 26, 2019 on the occasion of its Foundation Day.</li> <li>• Students of BCA, B Sc and BA (Computer Science) were taken on an <b>Educational Trip</b> (sponsored by <b>Department of Science and Technology (DST), Chandigarh</b>) to Pushpa Gujral Science City, Kapurthala on September 30, 2019.</li> </ul>



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	<ul style="list-style-type: none"> <li>• <b>'HINDI DIWAS'</b> was celebrated on September 14, 2019 by conducting an Inter-College 'Story Writing Competition' in Hindi.</li> <li>• The Department of Physical Education organised <b>"RUN FOR HEALTH"</b> on the occasion of Sports Day on August 29, 2019 to commemorate the 114th birth anniversary of hockey 'wizard' Major Dhyan Chand.</li> <li>• <b>Vigilance Awareness Week</b> (October 28- November 02, 2019) was celebrated in the College, where Integrity Pledge was administered to the students and faculty members, affirming their commitment to eradicate corruption.</li> <li>• a <b>Scholarship Test</b> was conducted by Bulls Eye for training in MBA CAT, Banking, SSC, Government jobs and campus placement on September 14, 2019 for the students.</li> <li>• A <b>Workshop cum Interactive Session</b> was organised by Bajaj Capital Group for the students of BCom II and III on November 14, 2019.</li> <li>• <b>Wild Life Week</b> was celebrated by organising a trip to Chhat Bir Zoo on November 20, 2019 with the purpose to spread awareness about our country's rich biodiversity.</li> <li>• Five volunteers along with two faculty members participated in an event for celebrating <b>Nutrition Week</b> from September 01-07, 2019. The event was organized on September 06, 2019 at Kishangarh Village, Chandigarh with objective of sharing important facts on nutrition related to children in age group between 5-12 years, pregnant women and elderly.</li> <li>• <b>Nukkad Natak</b> was enacted in front of participants from all age groups of Kishangarh Village on September 28, 2019 to create awareness on nutrition and balanced diet.</li> <li>• <b>IMPACT ARTS</b> in collaboration with <b>Chandigarh Sangeet Natak Academy</b> and <b>Punjab Art Council</b> presented five days <b>Theatre Festival ASEES-2019</b> where RANGTOLI Team of our college performed One Act Play- 'Mujhe Pankh De Do' on November 06, 2019 held at Panjab Kala Bhawan, Chandigarh.</li> <li>• The students of Department of Music were encouraged to <b>earn while they learn</b> by showcasing their talent in reciting Shabad Kirtan. A group of 6 students earned an amount of Rs 7500 by reciting Shabads at various religious events in the college.</li> <li>• <b>Rashtriya Poshan Maah:</b> Dt. Harleen Bakshi, Fortis Hospital, Sector - 11, Chandigarh delivered a Lecture on <b>"Eat Healthy and Stay Healthy"</b> on September 24, 2019.</li> <li>• A <b>Nukkad Natak</b> was performed in the college campus on <b>"Poshtik Aahar Apnao - Junk Food Hatao"</b> by NSS volunteers on September 21, 2019.</li> <li>• A <b>Cancer Detection Camp</b> for women was organised in the College on November 08, 2019 in collaboration with the 'Amrit Cancer Foundation' and 'The Last Benchers' offering free mammography and bone density test.</li> </ul>
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	<ul style="list-style-type: none"><li>A "Run for Unity" was organised at Lake Club, Chandigarh on October 31, 2019 to celebrate the <b>National Unity Day</b> (Rashtriya Ekta Diwas) on the occasion of birth anniversary of Sardar Vallabh Bhai Patel.</li><li><b>RAHAT</b>, the welfare committee of the college gave financial assistance of <b>Rs. 99,318/-</b> to the students who were not able to pay their fees as well as to the non-teaching employees as medical assistance.</li></ul>
<b>Retirement Party</b>	A retirement party was organized by the staff in the honour of Ms. Harpreet Kaur, Associate Professor, Department of Fine Arts who attained super-annuation on 31 <sup>st</sup> August, 2019 after fruitfully serving the institution for more than three decades.

*Pooja Walhotra*  
IQAC Co-ordinator

*Jatinder Kaur*  
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## ACTION TAKEN REPORT

**Date :** 6<sup>th</sup> March, 2020

The minutes of previous meeting held on 20<sup>th</sup> November, 2019 were read, confirmed and recorded. Action taken report for the same is mentioned below:

Agenda	Action taken
Smooth conduct of final exams	Panjab University final semester exams were conducted smoothly in the month of December, 2019.
RUSA Grant	<ul style="list-style-type: none"> <li>The College purchased equipment including laptops, antivirus software, LED flood lights for the multifunctional playground, a lawn mowing machine for the College garden, and cloth drying stands for the hostel from the RUSA grant.</li> <li>The refurbishment of the parking area has been done which was in very bad shape and was causing inconvenience to the staff and students especially during rainy season.</li> </ul>
Second volume of Gyankosh	Second volume of the Online Journal – Gyankosh was successfully launched in December 2019 which can be accessed from the following link <a href="http://www.ggscw.ac.in/Downloads/Gyankosh_Content.pdf">http://www.ggscw.ac.in/Downloads/Gyankosh_Content.pdf</a> .
Rose Festival	<p>The consistent and dedicated hard work by the Baghwani Club has brought laurels by winning prizes in different competitions at the Rose Festival in February, 2020. The college won following prizes:</p> <ul style="list-style-type: none"> <li>The Campus won 1<sup>st</sup> prize in the 'Best Maintained Campus' category in the Rose Festival.</li> <li>First Prize in the category of Cut flowers (Antirrhinum single and Stock Single)</li> <li>Second Prize in category of Potted Plants (Pansy)</li> </ul>
Gender Champions Club	Gender Champions' Club of the College conducted an Interactive session to mark <b>International Womens' Day</b> on March 05, 2020. The title of the session was ' <b>From Violence to Voice</b> '.
Founders Day Celebration	<b>College Sthapana Divas</b> was celebrated with great gaiety and religious fervor in the College campus as on February 08, 2020. Bhai Jagdeep Singh ji, Hazoori Ragi Shri Darbar Sahib, Amritsar, recited the soul rendering



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	kirtan and Singh Sahib Giani Maan Singh Ji, Granthi, Shri Darbar Sahib, Amritsar, enlightened the Sangat with the fine aspects of the life of Guru Gobind Singh ji. <i>Guru ka Langar</i> was prepared by the students and served to the Sangat.
National Seminar sponsored by College Development Council	Principal congratulated <b>Post Graduate Department of Commerce</b> for successfully organising 'One Day National Seminar on "Digitalization in Global Market: Challenges and Opportunities"' sponsored by College Development Council, Panjab University, Chandigarh on February 26, 2020. The seminar was graced by eminent personalities and dignitaries. The Chief Guest Dr (Prof) Karamjeet Singh, Registrar, Panjab University, Chandigarh, The Guest of Honour, Dr (Prof) Sanjay Kaushik, Dean, College Development Council, Panjab University, S Gurdev Singh, IAS (Retd), President, SES, Col (Retd) J S Bala, Secretary SES were the integral part of the event. The Keynote Address was delivered by Sh Anil Kumar Yadav (General Manager, RBI, Chandigarh) and a special lecture was delivered by Ms Mandeep Kaur Sidhu (CEO, Simba Quartz and a well-known TEDx Speaker). Sh. Navneet Kumar (Chief Manager, Digital Banking, SBI, Panchkula) chaired the Technical Paper Presentation session. More than 200 participants attended the seminar out of which 50 delegates presented their papers.
Activities conducted at a glance	Organization and celebration of important days and events: <ul style="list-style-type: none"> <li>• 31<sup>st</sup> National Road Safety Week Celebrations</li> <li>• Yoga session</li> <li>• Swachhta Pakhwara</li> <li>• Organisation of Langar sewa at GMCH, Chd.</li> <li>• Jal Shakti Abhiyaan</li> <li>• Visit to Orphanage</li> <li>• Visit to Old Age Home</li> <li>• Ek Bharat Shreshtha Bharat</li> <li>• Blood Donation Camp</li> </ul>
Expert Lecture	The students and faculty of MA attended an Expert Lecture on <b>Feminism and Feminist Critical Theories</b> delivered by Prof Rumina Sethi, Department of English and Cultural Studies, Panjab University, Chandigarh and organised by the PG Department of English, Sri Guru Gobind Singh College, Chandigarh on February 18, 2020.



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Expert Talk	An Expert Talk on 'Sociological Perspectives of Gender Studies' was organised for the Post Graduate students of English to give them an interdisciplinary perspective on the topic of Feminism and feminism Criticism on March 04, 2020. The Lecture was delivered by Dr Sugandha Kohli Kang from the Post Graduate Department of Sociology, SGGGS College, Chandigarh.
Educational Visit	The Department of Fine Arts in collaboration with the History Department of the College organised a <b>Visit to the Government Museum and Art Gallery</b> on January 24, 2020 to make students aware of the art and cultural history of the nation.

*Pooja Walhotra*  
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