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GURU GOBIND SINGH COLLEGE FOR WOMEN

SECTOR 26, CHANDIGARH - 160019

(Affiliated to Panjab University Chandigarh)

(Re-accredited by National Assessment & Accreditation Council, Bangalore)



No. IQAC/2021/02

Dated : 05-07-2021

Date: 5th July, 2021

NOTICE

Members of IQAC and all the Convenors of NAAC Criteria are hereby informed that a meeting of IQAC will be held to discuss the below mentioned agenda on 9th July, 2021 at 11:30 a.m. in Principal Office.

Agenda:

- Submission of Departmental Reports & Annual Report of 2020-21 for AQAR
- Discussion of AQAR revised Criteria
- Orientation & Mentoring Session
- Golden Jubilee Celebration
- Participation in Youth Festival
- Regarding Course and Program Outcome

Jatinder Kaur
Principal

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SECTOR 26, CHANDIGARH - 160019

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No. I.QAC/2021/03

Dated : 09-07-2021

Date : 9th July, 2021
Time : 11:30 a.m.
Venue : Office of the Principal

Agenda:

- Submission of Departmental Reports & Annual Report of 2020-21 for AQAR
- Discussion of AQAR revised Criteria
- Orientation & Mentoring Session
- Golden Jubilee Celebration
- Participation in Youth Festival
- Regarding Course and Program Outcome

MINUTES OF MEETING OF IQAC

- **Address by the honorable Principal Dr. Jatinder Kaur, Chairperson IQAC**
The Principal, Dr. Jatinder Kaur, Chairperson IQAC, welcomed the members to the first IQAC meeting of the session 2021-22.
- **Departmental Reports**
It was decided to collect relevant information and reports from all departments, clubs and committees for the activities organized by them along with proofs for timely compilation of the AQAR.
- **Annual Report of 2020-21**
It was advised to finalize the annual report of the previous session at the earliest so that the preparation of AQAR can be expedited.
- **Golden Jubilee Celebration**
Suggestions were invited for deciding the events to be conducted during the golden jubilee year (2022-23) celebration of the institution. It was also decided to form a committee for collecting sponsorships in order to raise funds for organizing various activities and events.

- **Mentoring Session**

It was proposed to conduct a mentoring session in the beginning of the session in order to acquaint the new students about various clubs and committees. Regular interaction will also help to identify strengths and weaknesses of students and further assist in providing proper guidance.

- **Revised template of AQAR**

Members were appraised about the revised templates of AQAR and they were advised to go through the same and discuss.

- **Time Table**

Departmental heads were asked to get the timetable prepared for the current session and get them displayed at the notice boards.

- **Allocation of admission duties**

The chair proposed to allocate admission duties for the smooth conduct of admission process.

- **Orientation**

HOD's were advised to hold orientation programs for new students at departmental level to explain the students about the online teaching.

- **Youth Festival**

Convenors to decide which items to be sent for participation in PU Youth & Heritage Festival.

- **Regarding Course and Program Outcome**

It was proposed that students should be appraised about the course outcome during Orientation. They should be guided on how the particular course will lead to enhancement of learning. They also need to be updated about the various avenues available after completion of particular program and skill developed.



IQAC Chief Co-ordinator



Jatinder Kaur
Principal

**GURU GOBIND SINGH COLLEGE FOR WOMEN
SECTOR-26, CHANDIGARH**

ATTENDANCE SHEET

Date : 9th July, 2021

	Names	Signature
IQAC Chief Co-ordinator	Dr. Pooja Malhotra	
Co-ordinator	Dr. Sonia Sharma	
Dean Academics	Ms. Prabhjot Kaur	
Convenor, Centralized Admissions	Ms. Sukhmeen Kaur	
	Ms. Lucky Malhotra	
Non-Centralized Admissions	Dr. Jaswinder Kaur	
Registrar	Ms. Harpreet Kaur	
Controller, Examinations	Ms. Meenu Sharma	
Members	Ms. Harbinder Mahajan	
	Dr. Ramnik Kohli	
	Dr. Harneet Kaur Sandhu	
	Dr. Amneet Kaur	
	Dr. Savneet Kaur	
	Ms. Maninder Kaur	
	Mr. Harman Singh Sian	
Criteria I	Ms. Jasneet Malhi	
Criteria II	Dr. Amandeep Thour	
Criteria III	Dr. Surinder Kaur	
Criteria IV	Ms. Sukhdeep Kaur	
Criteria V	Dr. Garima Arora	
Criteria VI	Dr. Ritu Dhanoa	
Criteria VII	Dr. Reena Parti	
Secretary, LMC	S. Karandeep S. Cheema	
Office Supdt.	Sh. T S Cheema	
Current Student (B.Com VI Sem)	Ms. Ramjeet Kaur	
Parent Stakeholder	Ms. Sarita Dhiman	
Employer/ Industry Stakeholder	Torque Pharmaceuticals Pvt. Ltd.	
Alumnus	Ms. Amanpreet Kaur	

Jatinder Kaur
Principal



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No. IQAC/2021/04

Dated : 08-10-2021

Date: 8th October, 2021

NOTICE

Members of IQAC, Convenors of NAAC Criteria are hereby informed that a meeting of IQAC will be held to discuss the below mentioned agenda on 12th October, 2021 at 11:30 a.m. in Principal Office.

Agenda:

- AQAR writing and uploading
- Mid-Semester Exams
- Youth Festival Participation
- Value Added Certificate Courses
- College Magazine & Inaugural Function

Jatinder Kaur
Principal

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No. I.QAC/2021/05

Dated : 12-10-2021

Date : 12th October, 2021
 Time : 11:30 a.m.
 Venue : Office of the Principal

Agenda:

- AQAR writing and uploading
- Mid-Semester Exams
- Youth Festival Participation
- Value Added Certificate Courses
- College Magazine & Inaugural Function

MINUTES OF MEETING OF IQAC

• AQAR Writing

Criteria Heads have been asked to be ready with their data so that AQAR can be prepared in time. It was proposed that Convenors of all the criteria to discuss the reports prepared by the teams before uploading the same.

• Mid-Semester Exams

The Chair advised the controller to decide the date for commencement of mid-semester exams after discussing with the departmental heads about the syllabus covered by their staff members.

• Youth Festival Participation

Item in-charges have been asked to submit the estimated budget for their items for the forthcoming PU Youth & Heritage Festival. They were also asked to guide the participants and monitor their practice.

• Value Added Certificate Courses

Head of the Departments have been asked to prepare the proposal for the Value-Added Certificate Courses to be conducted by their departments and get them reviewed by the Chair, Academic Development Council and IQAC.

- **College Magazine**

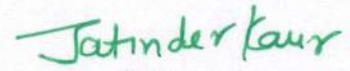
Editors of the college magazine have been asked to encourage the students for submitting their write-ups for the upcoming issue.

- **Inaugural Function**

The Inaugural function and beginning of Sehaj Path have been delayed due to delay in the admission process and beginning of the session. Therefore, Gurmat Vichar Sabha was directed to plan the organization of the function and appraise the chair about the same as soon as possible.



IQAC Chief Co-ordinator


Principal

**GURU GOBIND SINGH COLLEGE FOR WOMEN
SECTOR-26, CHANDIGARH**

ATTENDANCE SHEET

Date : 12th October, 2021

	Names	Signature
IQAC Chief Co-ordinator	Dr. Pooja Malhotra	<i>Pooja</i>
Co-ordinator	Dr. Sonia Sharma	<i>Sonia Sharma</i>
Dean Academics	Ms. Prabhjot Kaur ✓	<i>Prabhjot Kaur</i>
Convenor, Centralized Admissions	Ms. Sukhmeen Kaur	<i>Sukhmeen</i>
	Ms. Lucky Malhotra	<i>Lucky</i>
Non-Centralized Admissions	Dr. Jaswinder Kaur	<i>Jaswinder Kaur</i>
Registrar	Ms. Harpreet Kaur	<i>Harpreet</i>
Controller, Examinations	Ms. Meenu Sharma	<i>Meenu</i>
Members	Ms. Harbinder Mahajan ✓	<i>Harbinder</i>
	Dr. Ramnik Kohli	<i>Ramnik Kohli</i>
	Dr. Harneet Kaur Sandhu	<i>Harneet</i>
	Dr. Amneet Kaur	<i>Amneet</i>
	Dr. Savneet Kaur	<i>Savneet</i>
	Ms. Maninder Kaur	<i>Maninder</i>
	Mr. Harman Singh Sian	<i>Harman</i>
Criteria I	Ms. Jasneet Malhi	<i>Jasneet</i>
Criteria II	Dr. Amandeep Thour	<i>Amandeep</i>
Criteria III	Dr. Surinder Kaur	<i>Surinder</i>
Criteria IV	Ms. Sukhdeep Kaur	<i>Sukhdeep</i>
Criteria V	Dr. Garima Arora	<i>Garima</i>
Criteria VI	Dr. Ritu Dhanoa	<i>Ritu</i>
Criteria VII	Dr. Reena Parti	<i>Reena Parti</i>
✓ Secretary, LMC	S. Karandeep S. Cheema	<i>Karandeep</i>
Office Supdt.	Sh. T S Cheema	<i>T S Cheema</i>
Current Student (B.Com VI Sem)	Ms. Ramjeet Kaur ✓	<i>Ramjeet Kaur</i>
Parent Stakeholder	Ms. Sarita Dhiman ✓	<i>Sarita Dhiman</i>
Employer/ Industry Stakeholder	Torque Pharmaceuticals Pvt. Ltd.	
Alumnus	Ms. Amanpreet Kaur	<i>Amanpreet</i>

Jatinder Kaur
Principal

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No. IQAC/2021/06

Dated : 04-12-2021

Date: 4th December, 2021

NOTICE

Members of IQAC and HOD's of various departments are hereby informed that a meeting of IQAC will be held to discuss the below mentioned agenda on 9th December, 2021 at 11:30 a.m. in Principal Office.

Agenda:

- Safety Measures due to sudden surge in Covid cases
- Review of the syllabus covered
- Preparation for Final Exams
- Meeting for Golden Jubilee Celebration
- Youth Festival Prize Winners
- Administrative and Academic Audit

Jatinder Kaur
Principal

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No. IQAC/2021/07

Dated : 09-12-2021

Date : 9th December, 2021
 Time : 11:30 a.m.
 Venue : Office of the Principal

Agenda:

- Safety Measures due to sudden surge in Covid cases
- Review of the syllabus covered
- Preparation for Final Exams
- Meeting for Golden Jubilee Celebration
- Youth Festival Prize Winners
- Administrative and Academic Audit

MINUTES OF MEETING OF IQAC

- **Safety Measures due to sudden surge in Covid cases**

The Chair advised Ethics & Code of Conduct Committee to ensure that all the safety measures are followed in the campus as number of active Covid cases have shown a sudden increase in past few days.

- **Review of the syllabus covered**

Since the regular teaching staff is planning to follow the 'No Working Hours' on the direction of the PCCTU as a mark of protest for non-implementation of 7th CPC. The Chair asked the HOD's to get an update on the syllabus covered by the respective teachers who will be a part of this agitation.

- **Preparation for Final Exams**

The HOD's were advised to guide the students regarding the preparation of final exams and also prepare the students for both online and offline mode of examination. Due to the present situation where number of Covid cases are increasing, possibility of online examination is high.

- **Meeting for Golden Jubilee Celebration**

The Chair proposed to conduct a meeting of the Advisory Committee to discuss about the forthcoming Golden Jubilee Celebration in the college and to divide the work and responsibilities among the staff members for the same.

- **Youth Festival Prize Winners**

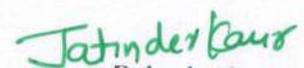
Chair congratulated the prize winners and their mentors for securing positions in the PU Zonal Youth & Heritage Festival held at GGS Khalsa College for Women, Jhar Sahib, Ludhiana from 23rd to 26th November, 2021. Madam also applauded the efforts and hard work put in by the participants and their mentors.

- **Administrative and Academic Audit**

Heads of various departments were informed that Internal Administrative and academic audit needs to be conducted therefore, they are required to collect the necessary documents and get the reports ready.



IQAC Chief Co-ordinator



Jatinder Kaur
Principal

**GURU GOBIND SINGH COLLEGE FOR WOMEN
SECTOR-26, CHANDIGARH**

ATTENDANCE SHEET

Date : 9th December, 2021

	Names	Signature
IQAC Chief Co-ordinator	Dr. Pooja Malhotra	<i>Pooja</i>
Co-ordinator	Dr. Sonia Sharma	<i>Sonia Sharma</i>
Dean Academics	Ms. Prabhjot Kaur ✓	<i>Prabhjot Kaur</i>
Convener, Centralized Admissions	Ms. Sukhmeen Kaur Ms. Lucky Malhotra	<i>Sukhmeen Kaur</i> <i>Lucky</i>
Non-Centralized Admissions	Dr. Jaswinder Kaur	<i>Jaswinder Kaur</i>
Registrar	Ms. Harpreet Kaur	<i>Harpreet Kaur</i>
Controller, Examinations	Ms. Meenu Sharma	<i>Meenu</i>
Dean, Student Welfare	Ms. Jasneet Malhi	<i>Jasneet</i>
Members	Ms. Harbinder Mahajan ✓	<i>Harbinder</i>
	Dr. Reena Parti	<i>Reena</i>
	Dr. Ramnik Kohli	<i>Ramnik Kohli</i>
	Dr. Harneet Kaur Sandhu	<i>Harneet</i>
	Dr. Amandeep Thour	<i>Amandeep</i>
	Dr. Amneet Kaur	<i>Amneet</i>
	Dr. Savneet Kaur (Commerce)	<i>Savneet</i>
	Ms. Maninder Kaur	<i>Maninder</i>
	Mr. Harman Singh Sian	<i>Harman</i>
HOD, Deptt. of Hindi	Dr. Aradhana Mehtani	<i>Aradhana Mehtani</i>
HOD, Deptt. of Pub. Adm.	Ms. Suparna Randhawa	<i>Suparna</i>
HOD, Deptt. of History	Dr. Surinder Kaur	<i>Surinder</i>
HOD, Deptt. of Psychology	Dr. Savneet Kaur	<i>Savneet</i>
HOD, Deptt. of Fine Arts	Dr. Anju Bala	<i>Anju Bala</i>
HOD, Deptt. of Science	Dr. Sujata Vohra	<i>Sujata</i>
Secretary, LMC	S. Karandeep S. Cheema	<i>Karandeep</i>
Office Supdt.	Sh. T S Cheema	<i>T S Cheema</i>
Current Student (B.Com VI Sem)	Ms. Ramjeet Kaur ✓	<i>Ramjeet Kaur</i>
Parent Stakeholder	Ms. Sarita Dhiman ✓	<i>Sarita Dhiman</i>
Employer/ Industry Stakeholder	Torque Pharmaceuticals Pvt. Ltd.	<i>Abhay Bedi</i>
Alumnus	Ms. Amanpreet Kaur	<i>Amanpreet</i>

Jatinder Kaur
Principal

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No. I.Q.A.C/2022/01

Dated : 01-02-2022

Date: 1st February, 2022

NOTICE

Members of IQAC are hereby informed that a meeting of IQAC will be held to discuss the below mentioned agenda on 4th February, 2022 at 11:30 a.m. in Principal Office.

Agenda:

- Rose Festival Participation
- College Sthapana Divas
- Placement Drive
- Feedback From the stakeholders
- PU Inter-college Sports Tournaments
- Trips & Tours

Jatinder Kaur

Principal

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No. IQAC/2022/02

Dated : 04-02-2022

Date : 4th February, 2022
Time : 11:30 a.m.
Venue : Office of the Principal

Agenda:

- Rose Festival Participation
- College Sthapana Divas
- Placement Drive
- Feedback From the stakeholders
- PU Inter-college Sports Tournaments
- Trips & Tours

MINUTES OF MEETING OF IQAC

• Rose Festival Participation

Ms. Lucky Malhotra, Convenor, Vasudha - Environment Society, informed the members that college lawns are being prepared for participation in the forthcoming Rose Festival.

• College Sthapana Divas

Ms. Sukhmeen Kaur and Dr. Surinder Kaur, Members of 'Gurmat Vichar Sabha' appraised the Chair regarding the preparation for forthcoming Sthapana Divas to be celebrated in the month of March, 2022.

• Placement Drive

Dr. Jaspreet Kaur, Convener, Placement Cell, appraised the Chair regarding the upcoming Placement Drive for the final year students and that she's in touch with a number of companies who'll be visiting the campus in the forthcoming months. She also told the members that students are being guided by the members of Placement Cell for facing the interview and preparation of the written test.

- **Feedback From the stakeholders**

Chair advised that Structured Feedback Forms to be prepared after discussion with the members of IQAC and get them filled from the students, staff and other stakeholders.

- **PU Inter-college Sports Tournaments**

Dr. Amandeep Kaur, Head, Department of Sports was asked about the preparation and participation of the college students in the forthcoming PU Inter-college Sports Tournaments. She also told that Sneha from BA will be participating in All India Inter University Karate Championship to be held at Kurukshetra University, Haryana, from March 13-17, 2022.

- **Trips & Tours**

Dr. Savneet Kaur, Convenor, Trips & Tours Committee, appraised the Chair that Department of Science is planning ICAR- Directorate of Mushroom Research, Solan, Himachal Pradesh in March, 2022. Also, the committee is planning to take the students for a visit to the Bird Park, Chandigarh to create awareness regarding bird conservation and knowledge about the habitat of the varied species of birds.



IQAC Chief Co-ordinator



Principal

**GURU GOBIND SINGH COLLEGE FOR WOMEN
SECTOR-26, CHANDIGARH**

ATTENDANCE SHEET

Date: 4th February, 2022

	Names	Signature
IQAC Chief Co-ordinator	Dr. Pooja Malhotra	<i>Pooja</i>
Co-ordinator	Dr. Sonia Sharma	<i>Sonia Sharma</i>
Dean Academics	Ms. Prabhjot Kaur ✓	<i>Prabhjot Kaur</i>
Convenor, Centralized Admissions	Ms. Sukhmeen Kaur Ms. Lucky Malhotra	<i>Sukhmeen Kaur</i>
Non-Centralized Admissions	Dr. Jaswinder Kaur	<i>Jaswinder Kaur</i>
Registrar	Ms. Harpreet Kaur	<i>Harpreet Kaur</i>
Controller, Examinations	Ms. Meenu Sharma	<i>Meenu</i>
Dean, Student Welfare	Ms. Jasneet Malhi	<i>Jasneet</i>
Members	Ms. Harbinder Mahajan ✓	<i>Harbinder</i>
	Dr. Reena Parti	<i>Reena</i>
	Dr. Ramnik Kohli	<i>Ramnik</i>
	Dr. Harneet Kaur Sandhu	<i>Harneet</i>
	Dr. Amandeep Thour	
	Dr. Amneet Kaur	<i>Amneet</i>
	Dr. Savneet Kaur (Commerce)	<i>Savneet</i>
	Ms. Maninder Kaur	<i>Maninder</i>
	Mr. Harman Singh Sian	<i>Harman</i>
✓ Secretary, LMC	S. Karandeep S. Cheema	<i>Karandeep</i>
Office Supdt.	Sh. T S Cheema	<i>T S Cheema</i>
Current Student (B.Com VI Sem)	Ms. Ramjeet Kaur ✓	
Parent Stakeholder	Ms. Sarita Dhiman ✓	<i>Sarita Dhiman</i>
Employer/ Industry Stakeholder	Torque Pharmaceuticals Pvt. Ltd.	
Alumnus	Ms. Amanpreet Kaur	

Jatinder Kaur
Principal

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No. IQAC/2022/03

Dated : 14-05-2022

Date: 14th May, 2022

NOTICE

Members of IQAC are hereby informed that a meeting of IQAC will be held to discuss the below mentioned agenda on 18th May, 2022 at 11:30 a.m. in Principal Office.

Agenda:

- Value added course on Mental Health
- Departmental Activities
- Sports Achievements
- Review of Activities of Societies/Clubs, NSS/NCC
- Preparation for Golden Jubilee Celebration

Jatin der Kaur
Principal



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No. I.Q.A.C/2022/04

Dated : 18-05-2022

Date : 18th May, 2022
Time : 11:30 a.m.
Venue : Office of the Principal

Agenda:

- Value added course on Mental Health
- Departmental Activities
- Sports Achievements
- Review of Activities of Societies/Clubs, NSS/NCC
- Preparation for Golden Jubilee Celebration

MINUTES OF MEETING OF IQAC

• Queries regarding Mental Health

Dr. Savneet Kaur, Head, Department of Psychology informed the Chair that she has been receiving numerous queries regarding issues being faced by the students as they are stuck at home due to COVID restrictions. Students are finding it hard to cope up with mental and physical stress while they are not going out and socializing.

In order to channelise the energy of students during the forthcoming summer vacations, it was decided that value added courses 'Science of Happiness' by Department of Psychology, 'Health & Wellness' by Department of Home Science; and 'Physical Fitness & Balanced Diet' by Department of Physical Education should be made compulsory for the students in order to improve their mental and physical wellbeing.

• Departmental Activities

HOD's appraised the members about various activities and Value-Added Certificate Courses conducted by their respective departments throughout the session and how these activities/courses will play an important role in improving the performance of students.

- **Sports Achievements**

Dr. Amandeep Kaur, Head, Department of Sports apprised about the sports achievements throughout the session. The Chair congratulated the department for outstanding performance and for encouraging the students to outperform themselves year after year.

- **NSS/NCC Activities**

The in-charges apprised the members about various activities conducted by them and the achievements of the volunteers. The Chair congratulated the in-charges for the commendable work done by them throughout the session and for bringing out the best in the students.

- **Review of Activities of Societies/Clubs**

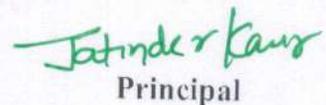
The Chair and members of IQAC Committee reviewed the activities conducted by the various clubs and societies throughout the year. Madam congratulated all the convenors/In-charges for the brilliant work done by them and their teams.

- **Preparation for Golden Jubilee Celebration**

Members were told to start preparing for the Golden Jubilee Celebration of the Institution in the forthcoming session. HOD's were asked to prepare the proposal for various activities and fests to be organized by their departments. Since the college will be hosting PU Zonal Youth & Heritage Festival in the forthcoming session, members were told to get the necessary proposals as per the duties allocated to them.



IQAC Chief Co-ordinator



Principal

GURU GOBIND SINGH COLLEGE FOR WOMEN SECTOR-26, CHANDIGARH

ATTENDANCE SHEET

Date : 18th May, 2022

	Names	Signature	
IQAC Chief Co-ordinator	Dr. Pooja Malhotra		
Co-ordinator	Dr. Sonia Sharma		
Dean Academics	Ms. Prabhjot Kaur		
Convenor, Centralized Admissions	Ms. Sukhmeen Kaur		
	Ms. Lucky Malhotra		
Non-Centralized Admissions	Dr. Jaswinder Kaur		
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Members	Ms. Harbinder Mahajan		
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	Dr. Ramnik Kohli		
	Dr. Harneet Kaur Sandhu		
	Dr. Amandeep Thour		
	Dr. Amneet Kaur		
	Dr. Savneet Kaur (Commerce)		
	Ms. Maninder Kaur		
	Mr. Harman Singh Sian		
	Secretary, LMC	S. Karandeep S. Cheema	
	Current Student (B.Com VI Sem)	Ms. Ramjeet Kaur	
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	Employer/ Industry Stakeholder	Torque Pharmaceuticals Pvt. Ltd.	
	Alumnus	Ms. Amanpreet Kaur	

Principal