

SECTOR 26, CHANDIGARH - 160019

(Affiliated to Panjab University Chandigarh)

Re-accredited by National Assessment & Accreditation Council, Bangalore)



#### **Action Taken Report**

Date: 1st June, 2023

The minutes of previous meeting held on  $5^{th}$  April, 2023 were read, confirmed/approved by the members of IQAC and recorded. Action taken report for the same is mentioned below:

Agenda	Action taken
NCC Sports Meet	NCC Army & Navy wing of the college organized a Sports Meet Competition between the Army and Navy wing on 13 <sup>th</sup> April, 2023. Chief Guest for the occasion was Col. A.S. Randhawa.
Admission duties	Admission duties for both centralized and non-centralised courses have been assigned along with non-teaching staff for the admission help-desk.
Convocation & Annual Prize Distribution	Convocation for three years i.e. 2019-20, 2020-21 and 2021-22 along with Annual Prize Distribution for two sessions i.e. 2020-21 and 2021-22 were successfully organised on 19 <sup>th</sup> and 20 <sup>th</sup> April, 2023 respectively
Happiness Centre	The college signed MOU with the Rekhi Foundation on 15 <sup>th</sup> May 2023 for a duration of 5 years. The Rekhi Foundation has been actively working towards improving the mental health of the students and staff and empowering them with practical ways to manage stress and achieve a constant state of happiness.
Workshop WICCI	A workshop on Soft Skills & Train the Trainer Program was organized by WICCI in collaboration with IQAC on 27, May, 2023. Priyanka Khanna, Etiquette Consultant &



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	Soft Skill Trainer was the eminent speaker for the occasion.
Seminar on Happy Classrooms	A Seminar/Workshop on Happy Classrooms and Mindlab Development was organized by Rekhi Centre of Happiness for the staff members on 24 <sup>th</sup> May, 2023.
Online Meeting regarding NEP 2020	An online meeting of staff members regarding NEP 2020 was held with a team of NEP from Panjab University on 30 <sup>th</sup> May, 2023.
Environment Audit	Green, Environment and Energy Audit of the institution were conducted in May, 2023.

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Johnder Caux Principal



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#### Action Taken Report

Date: 17th August, 2023

The minutes of previous meeting held on 1<sup>st</sup> June, 2023 were read, confirmed/approved by the members of IQAC and recorded. Action taken report for the same is mentioned below:

Agenda	Action taken
National Seminar	One Day National Seminar sponsored by ICSSR, on Current Trends in Research was successfully organized by PG Department of Commerce on 23 <sup>rd</sup> June, 2023.
Admission Schedule	Schedule for admissions was released on 25 <sup>th</sup> July, 2023 mentioning important dates like late admission with Principal's permission and VC permission.
AQAR 2021-22	AQAR for the session 2021-22 has been uploaded on 27 <sup>th</sup> July, 2023.
Akhil Bhartiya Shiksha Samagam	Staff and students joined the webcast proceedings on 29 <sup>th</sup> July, 2023 where PM Sh. Narendra Modi addressed the HEIs.
Inaugural Function & Orientation	Inaugural Function for the new session was organized on 4 <sup>th</sup> August, 2023. This was followed by orientation session to acquaint the new comers with the college and various activities, cells, committees, etc.
Teej Festival	Teej Festival was celebrated on 5 <sup>th</sup> August, 2023 where various competitions like Miss Teej, Sohni Mutiyaar and Miss Punjaban were conducted. Special attractions like food stalls, mehndi stall and DJ party added charm to the function.

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IQAC Chief Co-ordinator

Johnder Kaur



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### **Action Taken Report**

Date: 6th October, 2023

The minutes of previous meeting held on 17<sup>th</sup> August, 2023 were read, confirmed/approved by the members of IQAC and recorded. Action taken report for the same is mentioned below:

Agenda	Action taken
Freshers Party	College Freshers Party was organized on 26th August, 2023.
Student Council Elections	Student Council Elections were held on 6th September, 2023.
Proposal to avail fund under PM Usha	HODs submitted proposals to avail funds under PM Usha Scheme as asked by the Chair.
Workshop on e-Resources	College Library in collaboration with Research Cell organized a workshop on 'Significance of e-Resources in Teaching, Learning and Research was held on 13 <sup>th</sup> September, 2023. Dr. Neeraj Kumar Singh, Deputy Librarian, A.C. Joshi Library, PU, Chd. was the eminent speaker for the occasion.
Capacity Building Session	A Capacity Building Session was organized by Placement cell in collaboration with Chanakya Academy to equip the students with essential skills and insights required to achieve success in academic and professional pursuits on 12 <sup>th</sup> September, 2023.
Workshop on Happiness	'GGSCW Rekhi Centre of Excellence for the Science of Happiness' organized a workshop on 'Who's Running your Life - You or your Monkey Brain' on 22 <sup>nd</sup> September, 2023. Dr. Satinder Singh Rekhi, Founder, Rekhi Foundation & R Systems International, interacted with the staff and students.

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Johnder Kaud Principal



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### **Action Taken Report**

Date: 4th December, 2023

The minutes of previous meeting held on  $6^{th}$  October, 2023 were read, confirmed/approved by the members of IQAC and recorded. Action taken report for the same is mentioned below:

Agenda	Action taken
Capacity Building Workshop	A Capacity Building Workshop on 'GST Registration & Input Tax Credit' was organized by PG Department of Commerce in collaboration with ICA Edu Skills Pvt. Ltd. On 7th October, 2023. The students gained hands on experience of the registration process which will be helpful for a career in Tax Consulting and Tax Management.
Youth Festival Performance	College students won various prizes in Panjab University Youth & Heritage Festival held from 7 <sup>th</sup> to 10 <sup>th</sup> October, 2023 and brought laurels to the institution.
Mid Semester Exams	Mid Semester Exams were conducted from 14 <sup>th</sup> to 21 <sup>st</sup> October, 2023. Award lists for the same has been submitted in the office and results discussed with the students.
Internal Assessment	Internal Assessment for the odd semester has been marked and uploaded on the university portal. The same has been discussed with the students too.
Gyankosh	The next edition of the Double Blind Reviewed Interdisciplinary Journal, Gyankosh is ready to go for publication.

Proja Malhotia IQAC Chief Co-ordinator

Jatinder Kand Principal