

Guru Gobind Singh College for Women

Sector 26, Chandigarh

ACADEMIC AUDIT 2020-21

REPORT

INTRODUCTION: The mechanism of Academic Audit aims at effective delivery of knowledge and ensures excellent quality of research in higher education institutions. This practice is adopted regularly in the College through the IQAC. With the Covid pandemic changing the course of learning at the end of session 2019-20, the present session 2020-21 commenced totally in the online mode. The University Examinations of Even semesters of previous session were held in online mode as were both Semesters of session 2020-21. The Mid-Semester House Examinations were also held in online mode. The transition to the online mode of teaching and learning was full of challenges for the teacher as well as the student. Several limitations were identified keeping in view the availability of resources with students.

With this background in mind, the Proforma for Academic Audit was modified and inputs regarding availability of learning resources online were added in the form. Also, additional changes were made in the Proforma for Curriculum and Method of Teaching framework and Evaluation System. The area of social relevance has been included in the form, as it is now a keystone in the arch of academics. Almost 65% of the total score of 450 is based on Academic practices.

The following parameters are in place for the Academic Audit:

S.No.	Criteria	Max Score
1.	Administrative Practices	80
2.	Academic Practices	290

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	(i) Human resources = 140 (ii) Curriculum and method of teaching=55 (iii) Evaluation system = 95	
3.	Research Practices	55
4.	Extra-curricular and Extension activities	25
5.	Total	450

FINDINGS:

The detailed study of the Academic Audit for the session 2020-21 reveals the following points:

- (i) The range of total score obtained was 295-405/450. 10 Departments obtained Grade A and 6 obtained Grade B. The highest score of 410 was obtained by Dept of Fine Arts and minimum that of 275 by Dept of Political Science.
- (ii) The parameters of **Administrative Practices** include aspects like departmental records, external funding, documentation etc. It was seen in the score that the Departments of Political Science, Home Science, Music, Physical Education need more stimulus and better plan of action in this criteria
- (iii) With respect to **Academic Practices**, sub-category of **Human Resources**, the Commerce Faculty, Computer Science and Applications and Departments of History, Fine Arts, Psychology, Physical Education scored well. But, Departments of Punjabi, Political Science, Public Administration have fallen in the low performing list
In the second sub-category i.e. **Curriculum and Method of Teaching**, the Department of Computer Science and Applications performed superlatively well with a score of 50/55, followed closely by Commerce with 45/55. The effect of shift to online teaching and learning is visible in this parameter and here it is again Department of Punjabi, with a score of 25/55, which needs to adapt and re-invent itself.
With respect to the field of **Evaluation System**, the College follows the Panjab University norms for evaluation and internal assessment. The results of Internal Mid Semester exams are available within required time frame, but the Final end-semester

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examination results are declared by the University. This session, all examinations were held in the online mode. Departments of practical subjects have performed very well as have smaller Departments.

- (iv) In the area of **Research Practices**, the Commerce, Science faculties and Fine Arts Department performed exceedingly well with a score of 40/55 each. However, the nil score of Punjabi and Physical Education is a cause for concern as is History with 10/55.
- (v) **Extra-curricular and Extension activities** were conducted mostly in the online mode throughout the session, Students won prizes at Inter-College levels as well. Industry interaction could not be satisfactorily conducted due to the pandemic. The Departments of Science and Psychology obtained full score and must be commended for their efforts.


SUGGESTIONS AND FEEDBACK

- Departments of Punjabi, Political Science, Public Administration must be more pro-active in attending Seminars, Conferences and engage in keeping up with latest developments in their fields.
- A mechanism must be developed wherein Departments with single Faculty members regularly interact with Dean, Academics and compare their administrative practices with multi-faculty Departments.
- The next Academic Audit may incorporate a subjective parameter like Best Practice of the Department which can be graded by Head of Institution in consultation with Dean, Academics and Academic Development Council.
- Uniform record keeping and documentation frameworks can be provided to all Departments.


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ACADEMIC AUDIT (2020-21) Score Summary

Sr. No.	Name of Department	Administrative Practices (Max. Score 80)	Academic Practices				Research Practices (Max. Score 55)	Extra-curricular and Extension activities carried out (Max. Score 25)	Total 450	Grade
			Human Resources (Max. Score 140)	Curriculum and Method of Teaching (Max. Score 55)	Evaluation System (Max. Score 95)					
1.	Commerce	80	135	45	75		40	20	395	A
2.	Computer Science and Application	75	130	50	75		25	15	370	A
3.	English	70	125	35	75		25	20	350	A
4.	Punjabi	70	95	25	95		0	10	295	B
5.	Hindi	75	120	35	75		15	15	335	B
6.	Science	75	120	40	95		30	25	385	A
7.	Sociology	75	125	30	75		5	20	330	B
8.	History	75	135	40	75		10	20	355	A
9.	Political Science	60	80	35	75		5	20	275	B
10.	Home Science	65	120	40	95		30	10	360	A
11.	Fine Arts	80	140	40	95		40	15	410	A
12.	Music Instrumental	65	120	35	95		20	20	355	A
13.	Public Administration	70	80	30	75		5	20	280	B
14.	Economics	75	130	35	95		20	20	375	A
15.	Psychology	75	135	40	75		15	25	365	A
16.	Physical Education	65	140	30	95		0	10	340	B

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ACADEMIC AUDIT 2020-21

INDICATOR	COMPUTER SCIENCE AND APPLICATIONS																
	ENGLISH																
I	PUNJABI																
	HINDI																
ADMINISTRATIVE PRACTICES	SCIENCE																
	SOCIOLOGY																
	HISTORY																
	POLITICAL SCIENCE																
	HOME SCIENCE																
	FINE ARTS																
	MUSIC																
	PUBLIC ADMN																
	ECONOMICS																
	PSYCHOLOGY																
	PHYSICAL EDUCATION																
1.	Permanent/ regular HOD of Dept	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
2.	Is she/he Ph D	5	0	0	0	5	5	5	5	0	0	5	5	5	5	5	5
3.	Parent Teacher Interaction	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
4.	Any grant received during last year	5	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.	Perspective and strategic plan	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
6.	Provision of learning content online	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
7.	Staff-student linkage	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
8.	Maintenance of administrative records																
8.1	Attendance	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
8.2	Teaching Plans	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
8.3	Departmental Meetings	5	5	5	5	5	5	5	5	5	5	0	5	5	5	5	5

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1.6	% faculty sharing University duties	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
1.7	% faculty having membership of academic bodies etc	20	20	15	0	0	0	15	20	0	20	20	20	0	20	20	0	20	20
	TOTAL	135	130	125	95	120	120	125	135	80	120	140	120	80	130	135		140	

CURRICULUM AND METHOD OF TEACHING

2.1	Specified learning outcomes	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
2.2	Additional Courses/Classes	10	15	0	0	0	5	5	5	5	5	5	5	5	5	5	5	5	0
2.3	Expert lectures	5	5	5	0	5	5	0	5	5	5	5	5	0	0	5	5	5	0
2.4	Specialist facilities	5	5	5	0	5	5	0	5	5	5	0	5	5	0	5	5	5	5
2.5	Transparent Internal Assessment system	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
2.6	Record of innovative, ICT techniques	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
2.7	Projects, assignments, field work, seminars etc	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
2.8	Support to students from weaker sections of society	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	45	50	35	25	35	40	30	40	35	40	35	40	35	30	35	40	30	30

3.1	Continuous evaluation	5	5	5	5	5	5	5	5	5	5	5	5	5	5
3.2	Time frame of evaluation system	5	5	5	5	5	5	5	5	5	5	5	5	5	5
3.3	Communication of result	5	5	5	5	5	5	5	5	5	5	5	5	5	5
3.4	Departmental pass%	20	20	20	20	20	20	20	20	20	20	20	20	20	20
3.5	Distinctions and divisions	40	40	40	60	40	60	40	60	40	60	40	60	40	60
TOTAL		75	75	75	95	75	95	75	95	75	95	95	95	75	95

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1	Grants received	5	5	0	0	0	0	0	0	0	0	0	0	0	0
2	Resource generation through consultancy	0	0	0	0	0	0	0	0	0	0	5	0	0	0
3	Training p-ograms organised by Dept	10	5	5	0	5	10	5	10	5	10	5	5	5	0
4	Publications	10	5	5	0	0	10	0	0	0	10	10	5	0	0
5	Presentations	10	5	5	0	0	5	0	0	0	5	10	5	5	0
6	Faculty as Resource persons	5	5	10	0	10	5	0	0	0	5	5	5	5	0
	TOTAL	40	25	25	0	15	30	5	10	5	30	40	20	5	15

[illegible]

3	Personality development programs	5	0	5	0	0	5	0	5	5	0	0	0	0	5	5	0
4	Mentoring of students	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
5	Engagement in areas of social relevance	5	0	5	0	5	5	5	5	5	0	5	5	5	5	5	0
	TOTAL	20	15	20	10	15	25	20	20	20	10	15	20	20	20	25	10
	GRANDTOTAL	395	370	350	295	335	385	330	355	275	360	410	355	280	375	365	340
	GRADE	A	A	A	B	B	A	B	A	B	A	A	A	B	A	A	B

Score	Grade	Performance Descriptor	Interpretation of the Descriptor
350-450	A	Excellent	High Level of academic accomplishment
250-350	B	Very Good	Level of academic accomplishment above the minimum level expected of a department
150-250	C	Satisfactory	Minimum level of accomplishment expected of a department
< 150	D	Unsatisfactory	Level of academic accomplishment below minimum level expected of a department

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