YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GURU GOBIND SINGH COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. Jatinder Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0172-2791610
• Mobile no	9781996284
• Registered e-mail	principalggscw@yahoo.in
• Alternate e-mail	principalggscw@gmail.in
• Address	Guru Gobind Singh College for Women, Sector-26, Chandigarh
• City/Town	CHANDIGARH
• State/UT	Chandigarh
• Pin Code	160019
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status		**UGC 2f and 12(B)**
• Name of the Affiliating University		**Panjab University**
• Name of the IQAC Coordinator		**Dr. Pooja Malhotra**
• Phone No.		**9855611012**
• Alternate phone No.		**9872494465**
• Mobile		**8146044822**
• IQAC e-mail address		**naacggscw18@gmail.com**
• Alternate Email address		**naac@ggscw.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://ggscw.ac.in/Downloads/aqar2019.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:		https://ggscw.ac.in/Downloads/calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**0**	**2004**	**08/01/2004**	**08/01/2009**
Cycle 2	**B**	**2.81**	**2014**	**21/01/2014**	**21/02/2019**
Cycle 3	**B++**	**2.84**	**2019**	**01/05/2019**	**01/05/2024**

6.Date of Establishment of IQAC	**20/03/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GGSCW, Sector 26 Chandigarh	Salary from DHE CHD	DHE, CHD	2020-21	52,784,194
GGSCW, Sector 26 Chandigarh	Grant received for NSS Activities	Govt. of India	2020-21	82,000
GGSCW, Sector 26 Chandigarh	Scholarship under various central and state governments schemes	Central and State Government	2020-21	9,39,441

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Conducted Academic and Administrative Audit. • Continued with

skill/value added certificate courses and bridge courses • Quality Assurance Initiative through regular meetings of Internal Quality Assurance Cell (IQAC) • Timely submission of Annual Quality Assurance Report (AQAR) to NAAC • Faculty development initiatives in the form of the following: • Attending online Refresher/FDPs, International, National level seminars/webinars and Conferences. • Quality Assurance Initiatives through organizing online and offline capacity building workshops. • Smooth conducting of online admissions, teaching and completion of syllabus, examination and evaluation during pandemic. • Participation in NIRF • Promoted community based extension and outreach activities through various committees and cells • Effective utilization of RUSA funds.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of academic calendar	Academic Calendar for the year 2020-21 was prepared in tune with the guidelines of Panjab university calendar. Due to Covid-19 pandemic and lockdown, offline activities were not initiated and online mode was continued for implementation of the academic calendar.
To facilitate greater information dissemination and convenience during online admission process (ERP)	To cope up with the pandemic situation and for the safety of all, the whole process of admission was online. Keeping in mind the convenience and safety of applicants and their parents, the College formed a Covid committee to look into and supervise the covid protocols during admission process. Firstly, the prospectus was released and the online link was shared on college website. In the second phase, helpdesks consisting of faculty members and technical support were set up for the guidance of students and parents
Community Outreach and Extension Activities	To instil moral, ethical values and social responsibilities amongst the faculty members and students, institution conducted various extension activities in the neighbourhood for holistic development. The students enrolled under the NSS and NCC, and various other committees and programme served the society through community outreach activities. Online orientation session was held to make students acquaint with various social issues and motivate them to join NSS. Activities such as

World Environment Day, Ek Bharat Shrestha Bharat, International Yoga Day, no plastic Day, Independence Day and tree plantation drive were conducted online through zoom platform. Awareness programmes like Rastriya Poshan Mah included receipes for healthy living and creating awareness to keep good health during pandemic times. Students participated in vigilance awareness week, national unity day, constitution day, national youth day. A door-to-door campaign on awareness on Covid-19 and Personal Hygiene in the adopted village, Kishangarh were conducted. Further Pledge against COVID-19 was taken by volunteers. As a tradition, NSS wing of the College celebrated Diwali with children of Ashiana, a specialized adoption center (children's home) and Snehalaya for Girls, Sector 15, Chandigarh. NCC army and navy wing students participated in Jan Andolan against COVID, Swachh Bharat Abhiyan,Vigilance Awareness Week, Poster Making and slogan writing On New Education Policy. The NCC army and navy wing organised shooting and annual training camp. Pink October for raising awareness about cancer and COVID-19 awareness activity were conducted under Red Ribbon Club. Covid awareness drive and mask distribution was carried out by volunteers of Unnat Bharat Abhiyan. Under Raahat, a welfare committee of the college created awareness about significance of social service in daily lives

	among the students.
To promote capacity building and overall human resource development	Realising the significance for constant regular development and encouragement in academic and non-academic areas, the IQAC organised periodic online workshops/webinars for various departments of the college • RUSA Sponsored Capacity Building Workshop on "Registration and Return Filing Under GST" • RUSA sponsored One Day Capacity Building Workshop on "Data Analytics" • a Three-day national online workshop in collaboration with Fevicryl (Pidilite Industries). • RUSA Sponsored One Day Capacity Building Workshop on 'Clay Modelling' • One Day National Webinar was organised on the theme of "Shri Guru Tegh Bahadur Ji: An Apostle of Tranquillity and Peace" • RUSA sponsored One Day Capacity Building Workshop on 'Virtual Machine Migration' • A mask-making activity • Webinar on "Integration of ICT in Education to Develop 21st Century Skills" • One Day National Webinar on "Intellectual Property Rights" • Two Day Personality Development Workshop • Mental Health Awareness Week
To broaden the horizons of academic curriculum	All the programmes of UG and PG are conducted with respect to innovative teaching and curriculum. With a view to enhance the existing structure of curriculum and to provide up-to-date dimensions to learning, the faculty members prepared and shared online content among the

	students. The institution adopted Google Meet platform for conducting regular online classes. The curriculum was discussed through online interactive sessions, power point presentations, you tube videos, online quizzes and competitions. The online content prepared by the faculty was also uploaded on library blog which was accessible to the students anytime at their place.
To enhance physical, IT and library infrastructure	The College receives periodic grant under the RUSA Scheme from the Department of Higher Education, Chandigarh for utilization under the heads of renovation, upgradation, construction and purchase of equipment. • Upgradation of the multi-purpose hall of the College has been done by installing ACs and fans. • Notice boards have been added to ensure that all information reaches the stakeholders with precision and promptness. Taking into consideration the situation of COVID19 pandemic, six sanitizer dispensers have been installed in the College premises • The College has purchased three water coolers that will be installed on different floors of the hostel. Ten air-conditioners have also been purchased to be installed on the top floor of the hostel to provide respite to the students from the scorching heat of the summers. In order to provide convenient space to the students for self-study, a reading-cum-study hall and a

medical room is under construction in the hostel building. • The grant has helped in enriching the digital aspects of the College by procuring UPS for smart classrooms and labs in order to ensure improved functioning. An addition of anti-virus for computers has been made and ten more Wi-Fi access points have been installed in the College campus to provide better internet facility to the staff and the students. • Fifteen CCTV cameras including networking racks, networking switches, networking cable, hard disks have been purchased to increase vigilance around the College premises. A biometric machine, lamination machine, safe and an inverter have been purchased for smooth functioning of administrative tasks. • Handball goal post and basketball goal post have been installed for them for their regular practice sessions. Construction of an open gym and an athletic track is also under process to provide more sports facilities to the students. • Library is fully automated with Campus Whizz ERP software provided with Web OPAC facility, Learning Resource Centre and Reading room. The Library also has a Braille Corner, where one computer with NVDA (Non Visual Digital Access) software is installed for blind students. The College has subscribed to e-Journals under the scheme of NLIST programme of INFLIBNET, UGC. To promote inclusion, headphones were purchased for

	the visually challenged students to access audio books from the College library.
Nurturing competencies among students	In addition to academic development, emphasis is laid on overall growth and development of students by celebrating important days such as: International yoga day, Vigilance Awareness Week, constitution day, no plastic day, Independence Day, Gandhi Jayanti, world cancer day, National youth day and national Unity Day. It also helps in knowledge enhancement and making them aware of their rights, duties and responsibilities. Online inter college and intra college competitions were held throughout year and students were inspired to participate in these competitions as these enhances their skills and talents.
Promoting Research Culture	To facilitate research aptitude, build knowledge and enhance efficient learning among the faculty members in the college, the Research Committee on the recommendations of IQAC organised online workshops, webinars and guided faculty members in their research work. The faculty members attended research-oriented webinars during the lockdown period. Keeping in view the present situation of pandemic, the teachers were also encouraged to attend webinars related to practical training for preparation of e-content. Faculty members are also

	contributing research papers in college research journal "Gyankosh: An Interdisciplinary e-journal" which was released in the month of November and December.
Professional Development	Many faculty members attended online orientation/ refresher/ FDPs and webinars organised by various universities
Environmental Initiatives	The environment society in consultation with IQAC conducted activities for promotion of green environment. Inter College short-film making competition was organised to celebrate World Environment Day. Van Mahotsav and the plantation drive of 'Desi Beriyan saplings' was organised in college. Wild Life Week, World Wetlands Day-2021 were celebrated to enhance the awareness about wetlands and biodiversity.
Structured Feedback from stakeholders	Feedbacks were collected on sample basis from different stakeholders' students, teachers, alumni and employers through google form. The consolidated reports were sent to the Principal and IQAC for further considerations. The analysis and action taken report has been uploaded on institution's website.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Sikh Educational Society, Chandigarh	**05/02/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	**22/02/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **305**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2004**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **177**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **592**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **60**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **42**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**305**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1	**2004**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2	**177**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<u>View File</u>

2.3	**592**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1	**60**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**42**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**46**
Total number of Classrooms and Seminar halls	
4.2	**10670884**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**153**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution, affiliated to Panjab University, Chandigarh follows its prescribed curriculum.

PLANNING AND IMPLEMENTATION

Before the commencement of the session, academic calendar of the college is prepared. Teaching plans, assignments, audio visual aids and activities to be conducted are discussed.

The admission process was completely online and G-Suite was purchased for running online classes effectively and securely.

ENHANCEMENT AND ENRICHMENT OF TEACHING SKILLS AND DELIVERY:

College library is updated regularly by procuring latest e

-resources. Library blog, e- journals and book bank are also provided.

Apart from lectures, online competitions, regular tests, webinars, workshops, presentations and assignments ensure and enhance student participation.

Slow learners are identified through MSTs and extra help is provided to them.

Students from M.Com. and Functional English are guided for industrial training and research projects to build practical knowledge.

Mentors are allotted to every student of the college to help the students throughout the session.

Feedback on curriculum is collected from the stakeholders to identify gaps in its design and delivery.

Academic Audit helps to ensure the adequate and effective quality assurance parameters. New policies/ guidelines are framed for effective curriculum planning and delivery.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://ggscw.ac.in/Downloads/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares and implements its academic calendar within the broad framework issued by Panjab University, Chandigarh.

The calendar includes dates for admission, teaching, examinations etc. It keeps the students, faculty and staff reminded of key dates throughout the session.

Departments chalk out their activities, guest lectures, field visits, educational trips and seminars accordingly.

The academic calendar is displayed on college website and notice boards.

NSS, NCC, cultural and sports activities are distributed evenly throughout the year and are reviewed by the Principal and IQAC Coordinator.

The performance of students is assessed continuously through class tests, mid semester tests, quizzes, assignments, presentations and mock practical exams.

Mid semester tests constitute an important part of CIE process.They help faculty members to assess understanding of the subject by the students and identify weaker students.

The question papers are set according to the university examination pattern. The evaluated answer sheets are shown to the students to make them aware of their mistakes.

The internal assessment and attendance records are available online.

Internal assessment awards are preparedon the basis of attendance and performance of students and submitted to the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ggscw.ac.in/Downloads/calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

422

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum of certain courses incorporate issues pertaining to human values, gender sensitization, ethics and environment.

Environment and Sustainability

• Environment, Road Safety Education and Violence Against Women and Children – is a compulsory subject for all undergraduate classes (B.A., B.C.A., B.Com., B.Sc.)

Vasudha, environment society of the college, NSS and NCC units work towards environmental conservation, with regular activities.

Gender Sensitization

B.A. programme with Sociology (elective) and History and Culture of Panjab, includes numerous topics related to gender awareness and position of women in the society.

Gender Champion's Club is active in the college and focusses on gender sensitization and equality.

Human Values and Professional Ethics

Students are made aware of the concept of professional ethics in the subjects of B.A. (Public Administration), B.C.A., B.Com. and M.Com.

During the pandemic lockdown, telephonic counselling was done by our counsellor, Dr. Savneet from the Department of Psychology for our students who were dealing with stress.

Bebe Nanki Wall of Kindness outside the college wall, to provide clothes to the needy and homeless.

Research Committee follows research ethics for publishing content in the E-journal Gyankosh.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

162

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1799

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://ggscw.ac.in/ContentPage.aspx?Id=877JPeU4K4Q/bGGt6KeSgy+tlGNNb+m1wWBjBaebpBnjsI=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ggscw.ac.in/Downloads/feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2004

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

125

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students of the College come from varied backgrounds. Keeping this in mind, the faculty of the College aim at bridging the gaps and optimizing the learning outcomes. During COVID-19pandemic, the faculty members were in touch with students who were seeking admission and were helping them with choosing subjects combinations.

Online Orientation Program was organized at the start of the academic session. Once the (online) classes were in full swing, teachers identified learning abilities through students' responses. Tutorials and remedial classes are organized for slow learners.

Teachers also identify advanced learners, who are encouraged to participate in inter-college competitions, and are advised advanced readings to enhance their understanding of the subject. They

are encouraged to help and provide support to the weaker students. Later in the semester, the knowledge gaps are again evaluated and the slow learners are mentored through interactive sessions other than the regular classroom hours.

A number of value-added courses are offered to students to update their knowledge.

A well-stocked library and research laboratory provide the students of the college access to books, journals and latest e-resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2004	**60**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College continuously develops and upgrades teaching-learning processes for the benefit of its students. The participatory learning activities are adopted by the faculty to facilitate students, to play an active role in the learning process, including seminars, workshops, projects, exhibitions, group discussions, industry internship etc.

The College enrolls students for NCC (Army and Navy wing), NSS and student clubs to assure an extensive learning experience. The value of community service is inculcated through activities of NCC/NSS as well as RAAHAT: a college NGO, run by the faculty members to help underprivileged students with their tuition fee and other study expenses.

Field trips and Case Studies are extensively employed to improve problem-solving ability of the students.

Use of ICT & E-resources by students is encouraged, which not only helped students cope with the online classes but also opened doors and windows to information and knowledge.

Project work is assigned in all practical subjects to encourage teamwork and participative learning. They are engaged in hands-on practice under the guidance of the faculty members. Student creativity is nurtured through exhibitions of their

creative/critical works in the College campus.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://ggscw.ac.in/Downloads/Annual%20Report%202020-21.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Wi-Fi Enabled Campus and 16 smart classrooms along with the knowledge and skills to use new digital tools to help students, faculty members endeavor towards optimal use of technology in the teaching-learning process.

An online training session was conducted to enable/familiarize the teachers with online platforms and teachers lost no time in connecting with their students online. The College subscribed to G Suite for Education providing students with institutional Gmail IDs which offers them privacy along with a powerful ecosystem for instruction and learning.

Teachers share E-book and reading materials on Google Classroom, E-Mail, College Portal, Blogs, WhatsApp, etc.

The college has an Automated Library that provides access to e-resources via INFLIBNET. The College Library Blog (ggscwlibrary.blogspot.in), helps students to access question papers from previous years, pages/links of College activities, achievements of staff and students. During the Covid-19 lockdown period, faculty members of various departments contributed e-lectures in the form of PPTs, audio lectures, videos on this platform. The Library blog provides Open Educational Resources that include SWAYAM online Courses, MOOCS UG and PG, e-Pathshala UG and PG.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

613

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Panjab University and adheres to the guidelines laid down by the University regarding Internal Assessment. In order to ensure transparency and robustness, information related to the system of internal assessment is communicated to the students well in time.

The Internal assessment is awarded to the students on the basis of attendance, participation in the class and performance in Mid Semester Examinations. Faculty members also consider project work, practical work and student contribution to various activities of the department and College for evaluating the students. The criterion for evaluation is conveyed to the students in the beginning of every session.

At the entry level, students are admitted to the concerned courses on the basis of merit. Later on they are assessed continuously on the basis of group discussions, class activities, assignment submissions, project work as well as mid-semester examinations.

Due to COVID-19 pandemic, assignment submissions, discussions, activities and mid-semester examinations were held successfully through online mode. Students were informed of their performance and marks in a methodical manner using platforms like Google Classroom to ensure transparency.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College follows guidelines set by the University for the conduct of examinations. At the end of each semester, there is a final exam which is uniformly conducted for students across all the constituent colleges of the University. The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects and Presentations as well as the mid-semester examinations

There is complete transparency in internal assessment. Teachers leave no stone unturned in evaluating the answer sheets of students and providing correct information regarding the same to the best of their abilities.

During lockdown, when students took online examinations, they were supported by the faculty members with the help of Google classroom, college gmail platform, whatsapp communication for the smooth functioning of the same. Students were helped by the faculty to access university portal and upload answersheets.

The College has a mentoring system in place by virtue of which students get to easily share all their issues, be it academic or personal. It is ensured that all grievances are addressed with a foolproof and smooth grievance redressal mechanism.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Undergraduate and Postgraduate courses in Arts, Science, Commerce, Computer Science streams. Being affiliated to Panjab University, the College has its learning outcomes aligned to that of the University.

These outcomes are communicated to the students and teachers through induction and orientation programmes at the beginning of the year. Programme/ Course outcomes are displayed on the College website for ready reference. The students are also made aware of the relevance and significance of the learning outcomes through tutorial groups and mentoring groups. Copy of Syllabi of Panjab University is available in the college library as well as on the PU website for students as well as faculty members.

The significance of the learning outcomes is informed and discussed with faculty members in departmental meetings held from time to time with internal college committees and IQAC.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://ggscw.ac.in/ContentPage.aspx?Id=249yoYP2xLETExCHU77gG34Ya3CkURIcIW64hOJzy8jD/A=
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College follows the guidelines of Panjab University for evaluation of programmes. The programme outcomes and course outcomes of the students are evaluated internally via internal assessment. The internal assessment is marked on the basis of their performance in assignments, mid-semester examinations as well as attendance. Through internal assessment and End-semester examinations, students become aware of their strengths and weaknesses, which provides them an opportunity to improve. Faculty members mentor their students to bridge knowledge gaps.

The participation of the students in the teaching-learning process is ensured by motivating them to take part in co-curricular

activities. Students are also informed, prompted, and supported to participate in events and competitions in other Colleges/Universities.

Tutorial classes are conducted to clear their doubts.

National and international level seminars/webinars/ conferences are conducted to update knowledge of faculty as well as students.

Students actively participate in extracurricular activities like NCC, NSS, cultural and sports. Through these activities several qualities like discipline, service to the community and awareness are inculcated.

Their curricular as well as co-curricular attainments are recognised and awarded by the institution. The students with such distinct curricular and co-curricular achievements are felicitated during the Annual Functions.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ggscw.ac.in/Downloads/Programme_Course_Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

592

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://ggscw.ac.in/Downloads/Annual%20Report%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggscw.ac.in/Downloads/SSS_2020.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **The Institute has developed a research culture and Research Committee always encourages new ideas of researchers. Research lab is equipped with SPSS software to carry out research by faculty.**
- **The e-Learning Resource Centre of college library has ten computers with internet facility accessible to the students for their curriculum related work.**
- **The Library has a Blog "ggscwlibrary.blogspot.in" wherein all the necessary links for e-books, journals, syllabus and previous years question papers etc are available.**
- **The College publishes a multi disciplinary annual magazine "GYANMANIK" and an inter-disciplinary peer reviewed e-Journal "GYANKOSH" containing valuable research papers from faculty, researchers and scholars of different institutions.**
- **The Colleges bridges gaps between learning and research activities by organizing educational interactive sessions, workshops and webinars.**
- **Skill-based activities are organized throughout the year to evolve innovative and entrepreneurial skills amongst the students. "SAKSHAM Club" incubates young minds for transforming their innovative ideas so that they earn while learning.**
- **During Pandemic time, big boost was given to e-learning by using IT-tools like PPTs, online assignments, quizzes, Google-Forms etc. Teachers also uploaded lectures on YouTube and conducted online exams.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ggscw.ac.in/Downloads/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	[NIL](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Institution receives gratification in embodying the cardinals of virtue; caring and sharing with the impoverishment and lending a hand in altering the vicinity. The volunteer participation of students in societal outreach programmes has been accelerated with the aim of embedding the sense of social commitment and community service for uplifting their personality.

Many Extension activities have been conducted by students of Institution with the aim of developing their social sensitivity and responsibilities towards the community. The College also participated enthusiastically in nationwide campaigns such as Swachhta Abhiyan, Visit to Aashiana, Plastic Management Rashtriya Poshan Mah, cleanliness drive etc.

Various clubs & societies such as National Service Scheme (NSS), Red Ribbon Club, Rotaract Club, Gender Championship Club, Environment Society etc. rigorously envisaged, harmonised & accomplished different outreach programmes among students. Celebration of Days of National & International Importance such as

International Women's Day, World Forest Day, World AIDS Day, National Science Day is an annual feature of the college.

During COVID-19 pandemic, the college gave a hand in providing services of mask distribution and sanitizers, free ration to needy, Covid awareness campaign was co-ordinated through NSS volunteers.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=64 5Sa8xH3wJIBmZxuRN1/xgt6TE+Sjj6PmbkvWV5jVgP zQ=
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

38

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

94

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3815

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

64

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and physical facilities for teaching learning

- **There are 33 classrooms and 11 laboratories (Chemistry, Physics, Home science, English, Research and Fine Arts Lab). There are 6 interactive boards including 1 in the seminar room, 10 projector systems and 2 portable projector systems.**
- **Functional English lab comprises of 25 computer systems including microphones.**
- **4 computer laboratories comprises of 80 computer systems with recently procured UPS and anti-virus. To cater to departmental needs, licensed software as SPSS, Tally, Oracle 9i, Photoshop are also available.**
- **Research lab includes 10 computer systems enabled with SPSS software.**
- **Wi-Fi is accessible in the entire campus. 10 Wi-Fi access points have been added to the existing 31access points.**
- **Amidst pandemic College subscribed GSuite and shifted from offline to virtual classrooms.**
- **The college library is fully automated with Campus Whizz ERP software and has a blog (ggscwlibrary.blogspot.in) thereby**

providing a digital access to e-resources.

Infrastructure includes Mata Kheevi Hostel offering accommodation to 350 students, Mata Ganga Auditorium (with a recent Up gradation of Air conditioners), Multi-functional Sports Ground, Mata Gujri Fitness Centre, Student's Centre, Gymnasium, Bhai Kanahiya Health Centre, Staff Rooms, NCC Room, Canteen and Bank.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/4.1.1_infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution provides following facilities for sports, gymnasium, yoga and cultural activities:

- Athletic track (200 m), Kho Kho (27m x 16m), Kabaddi court (8m x 12m), Netball Court (100 ft x 50 ft), Volley ball court (18 x 9), Fencing, Soft Tennis/Tennis and Archery.
- The multifunctional court include Handball court (40m x 20 m), Basketball court (28mx 15 m), Netball Court (100ft x 50 ft) and Tennis Court (78ft x27ft).
- Badminton (13.4 x 6.1 m), Judo (8 x 8 m), Gymnastics (10m x 12 m), Wrestling, Taekwondo (10 x 10 m), Wushu (10 x 10 m) and Table-Tennis (9 ft x 5 ft).
- The sports students are motivated by providing them with scholarship/free accommodation in hostel.
- The modernized gym includes steam/ sauna bath and machines such as treadmill, cross-trainer, indoor cycles, strength training equipment, steppers to train students. College also has an open air gym with 5 stations.
- To promote cultural participation amongst students, there are various societies and clubs.. For the conduct of activities, college has airconditioned Multipurpose Hall, Seminar Room, Student Centre, Music Room and common room. Also Yoga / meditation are part of routine activities in college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=29 2I1gcDuRalBK4aH3WfPCnbTNOm0RtirQz5WhwrYla6 H8=

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ggscw.ac.in/Downloads/4.1.3_proof. pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3962791

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: Yes.

- Name of ILMS software : ERP, Campus Whizz
- Nature of Automation : Fully
- Version : 2.0
- Year of Automation : 2017

Our College Library has a separate building with spacious modern infrastructure. It is well stocked with more than 24,200 books, Newspapers, national and international Journals and research materials with additions every year.

The Library has dedicated different sections namely, Periodical, Circulation and Book Bank Section, etc. e-Learning Resource Centre has 10 computer systems,out of which 1 computer is dedicated for visually impaired students with NVDA (Non-Visual Digital Access) software. A separate computer is placed for OPAC. Our Library has a Library Blog (ggscwlibrary.blogspot.com) providing access to our new service i.e. Gyankosh: An Institutional Repository offering virtual access to lectures recorded by the faculty of college along with previous question papers, current syllabus, e-resources, etc.

Best Practices of Library:

- Gyankosh: An Institutional Repository

- Book Bank facility for needy and deserving students.

- User Orientation and Information Literacy to students.
- Complaint/Suggestion box and timely response.
- Display of New Arrivals.
- Organizing competitions,
- Wall Magazine KHOJ
- Reading room
- Library Blog: ggscwlibrary.blogspot.com

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://ggscwlibrary.blogspot.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32733

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

121

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, institution frequently updates its IT facilities including Wi-Fi.

Over the last five years, the college has madeproactive efforts to improve and upgrade its IT facilities. In 2020-21, 14 Online UPS 2KVA, inverter and inverter batteries were purchased for uninterrupted power supply.

Labs, classrooms, digital library and administrative office were also upgraded. 6TB and 4TB Hard-disks were purchased to store audio/ video data .

Licensed softwares like SPSS, Tally, Oracle 9i, Photoshop, Visual Studio Professional Editions etc. are available to cater the needs of department. Also, softwares like Quick Heal antivirus are regularly purchased and installed.

College academic website provides timely information of upcoming events to students and staff. ERP System provides easy and quick access to information about students, staff, examination, admissions and fees. During pandemic, the college took subscription of G-Suite for smooth conduct of online classes.

The whole campus is under CCTV surveillance. In 2020-2021, 15 additional CCTV cameras and 1 NVR were installed to enhance safety and security measures.

To enhance the experience of Wi-Fi facility for students and teachers, 10 more Wi-Fi access points were installed. The college has also upgraded BSNL Broadband plan from 200 Mbps to 300 Mbps with optical fiber cables.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://ggscw.ac.in/Downloads/ICT.pdf

4.3.2 - Number of Computers

163

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6708093

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, the college has established systems for maintaining and utilizing physical, academic and support facilities through timely upgradation, replenishment, repair and replacement of resources. Principal, IQAC and Management allots sufficient funds for the same. For this, college has established various committees - Advisory, Horticulture, Cleanliness, Hostel, Purchase, Environment , Canteen, Library, Sports, Security. The upkeep of the labs is

done on regular basis along with Internal stock verification.
Stock registers are maintained for labs with bills attached. The
library committee purchases books, check books for damage/
replenishment and write-off obsolete books on regular basis.

The Security committee monitors CCTV cameras placed throughout the
campus. Hostel chief warden and support staff looks after the
daily maintenance of Mess, Common Room and other infrastructure.
Permanent ground men maintain the vast sports grounds; Permanent
electrician is appointed for the upkeep of electrical equipment,
generators, fittings, wiring; water purifiers are serviced, fire
extinguishers are refilled and coolers and underground water tanks
are cleaned regularly; Classrooms/washrooms are cleaned daily by
the sweepers; Plumbers, mechanics, carpenters and painters provide
their services on need basis. The campus landscape is maintained
aesthetically by the Horticulture committee and gardeners.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=924fr1W5kGUzmgh+4V2tMxIPCFktDGYNP+ALL1gV+w9g5s=

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2118

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://ggscw.ac.in/ContentPage.aspx?Id=65 0YBQZAOgkO6QcZA5MhsbTnxaGrnWV7n+3Igsma/9OG 1w=
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

119

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

146

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

139

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Students' Council is an elected body comprising of President, Vice-President, General Secretary, Joint Secretary and Class Representatives of all UG and PG classes. • These elected

members play a significant role in the organization and management of all the events of the college. • The college has many inter-disciplinary societies and clubs on concerns like Environment Conservation, Gender Equity, Road Safety, Community Hygiene and Public Health etc. Major ones are VASUDHA- Environment Society, Gender Champions Club, Abhivyakti- a literary society and student welfare council and students are active members of these clubs and societies. • These societies, NSS and NCC(Army and Navy Wing) organise Inter-college and Intra-college activities frequently which are organised and managed by the student volunteers of these societies. The student volunteers have shown a tremendous and perpetual support during the testing times of COVID- 19 and lockdown, wherein the student volunteers acted as a communication link between the students and the teachers and the hostel authorities. The needs and requirements of the students were communicated to the staff and vice versa so that their issues were resolved quickly and spontaneously.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/Prospectus.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

73

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Guru Gobind Singh College for Women was formed in the session 2002-03. It was registered on 17.02.2003 under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957. The Alumni Association of the College provides a platform for the alumnae to share their success stories and continue to strengthen their bond with the College in the coming years. Our shining stars have made their names in the fields pursued by them and have carried forward the values and knowledge imbibed from the institution which is well reflected in their words for their Alma Mater. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunions, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad The College has always had a special spot for our Alumnae as whenever an event, fest or youth festivals are organized they are invited as special guest and judges for various events, to which they are delighted to be part of the College again. They have contributed towards the College in one way or other.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To provide quality education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life, along with promoting academic excellence by maintaining high teaching standards.

MISSION

To impart holistic quality education to girl students, and empower them with knowledge, skill and competence and make them self-reliant, enlightened and socially committed citizens of the country.

The institution follows a democratic and participatory mode of governance by strategically implementing the vision and mission of the College. Principal is the Head of the institution, assisted by Vice-principal and guided by a supportive and proactive management, Sikh Educational Society.

Head of Departments have autonomy in running their disciplinary units following the vision and mission of the College. Principal takes major decisions in consultation with the Advisory Committee and IQAC. Also, IQAC organizes capacity building workshops, seminars, webinars etc. for staff and students along with coordination among various Committees of the College. Academic Development Council helps in maintaining academic standards and reviews curriculum. Besides, teachers are members of the various committees instituted for daily functioning of the college. Additionally, teachers act as spearheads of cultural and social clubs like NSS, NCC, Student Welfare etc.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.1.1.docx.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization with the equal involvement of all the stakeholders as reflected in the following case study:

During the pandemic, college witnessed a shift from offline to

online platform in teaching and learning process under the guidance of the management and Principal. At the outset of the session, virtual orientation was done by the Principal. For the smooth conduction of online classes, subscription for G-Suite was taken, students G-Suite Ids were created and teachers created Google Classrooms for different subjects. Also, WhatsApp groups were created to disseminate information regarding time-table, webinars, competitions etc. Teachers took the online classes and later uploaded the relevant material pertaining to the topic discussed in the class on google classroom. For better learning experience of students, faculty members contributed e-content in the form of PPTs, audio lectures, videos and shared e-content through WhatsApp groups and google classroom. Also, you-tube channels were created by teachers. Mid Semester Tests were also conducted online where question paper was uploaded on Google Classroom and answer sheets were collected through google form link provided by their respective teachers. College library has a blog for students to access the previous year papers and other e-resources.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.1.2..pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During pandemic, the College designed a strategic plan to conduct online examination as per the rules laid down by Panjab University, Chandigarh. For this, the Principal formed an examination team comprising of Controller of Examination, Superintendent, invigilators and sub-staff for other administrative tasks. As per the instructions laid down by Panjab University, the question papers were available for all the classes on ugexam.puchd.ac.in and pgexam.puchd.ac.in and they could download directly from the homepage of the above websites without logging in. The question papers were also shared on student whatsapp groups by the respective subject teachers to avoid any inconvenience. For submission of answer sheets, the students were required to either email the answer sheets on the email ID or upload on google form created by college. Also, they could submit the hard copy of the answer sheets in person to the college. Evaluation of the answer sheets was done at college level by the

respective subject teachers. After the evaluation, the result was uploaded on the portal in time.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

TheCollege organogarm reflects democratic character and shared responsibilities with which governance takes place.

- **Management:** The overall supervision of administration of the college rests with the Management, Sikh Educational Society. The management ensures proper administration, decision-making, finances and regulation, purchases, and quality assurance of the college.
- **Administrative Set-up:** The Principal,chief administrator of the college, supervises and manages the overall functioning of the college and acts as a bridge between the Management and staff. The Principal is assisted by well experienced and qualified members in the Academic Development Council which include IQAC coordinators, all HODs & Office Bearers. IQAC is functioning as the advisory body for various policy matters, structures, and documentation as mandated by the statutory authorities. All the administrative, academic, and financial activities are reviewed by the Academic Development Council.
- **Service Rules, Procedures, Recruitment, Promotional Policies:** The college strictly follows the service rules. Recruitment is undertaken by U.G.C. /Panjab University & D.H.E norms. The teachers eligible for promotion are promoted as per CAS and API score. The teaching and non-teaching staff have the benefits of PF, ESI, Casual Leave, Earned Leave, Medical Leave, and Maternity Leave, etc.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.2.2%20recruitment.pdf
Link to Organogram of the institution webpage	https://ggscw.ac.in/Downloads/6.2.2%20organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes, the institution has effective welfare measures for teaching and non-teaching staff.

Teaching:

1. Teachers are permitted to pursue courses/diplomas for academic enhancement.

2. EPF as per rules.

3. In house medical facilities and consultations for minor ailments.

4. Provision of various leaves like casual leaves, duty leaves,

medical leaves etc. permissible as per rules.

5. Provision of departmental staff rooms.

6. Well furnished Fitness centre with state-of-the-art equipment.

7. Research lab with computers and internet facility to pursue research activities.

8. Wi-Fi facility.

9. Hostel facility for teachers on demand.

10. Hygienic Canteen and Mess with a variety of food items at reasonable rates.

11. Provision of parking facility.

12. Bank with Green Channel facilities.

Non Teaching:

1. Well furnished Fitness centre with state-of-the-art equipment.

2. Hygienic Canteen and Mess with a variety of food items at reasonable rates.

3. Provision of parking facility.

4. Bank with Green Channel facilities.

5. Fee concession for children of Class IV employees in order to support their education.

6. Financial Assistance in times of ailments/need.

7. Provision of uniform to class IV employees

8. Adequate equipment like computers with printers, internet facilities, etc. for effective functioning.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.3.1.pdf
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

1. Teaching faculty has to fill a Self-Appraisal Proforma as per UGC guidelines. On this basis, the ACR of every faculty member is

prepared, reviewed by the Principal which is based on certain significant criteria like the academic performance, administrative functioning, research work undertaken etc.

2. Performance Appraisal System such as CAS (Career Advancement Scheme) allows for self- appraisal in a prescribed proforma provided by U.G.C, for promotions. A pre-screening committee is formed at college level to scrutinize CAS forms and are then referred to D.H.E. for promotion.

3. All academic and administrative activities of faculty are systematically recorded in their respective service books.

4. Feedback is collected from students through google forms to review teaching learning process.

Non-Teaching Staff:

1. The non-teaching employees are required to fill the self-appraisal forms and their Annual Confidential Report is reviewed by the Superintendent. Its major purpose is to assess the performance of the employees in terms of duties undertaken by the employee, timely submission of planned work, proficiency in work etc.

2. All the administrative activities and pertinent information concerning the non-teaching staff are recorded systematically in their respective service books.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, institution conducts internal and external financial audit regularly.

Pre-Audit

A Pre audit committee is constituted by the management from the different institutions under the same management. This committee regularly performs the function of physical verification of vouchers and bills.

Internal Audit

The internal audit is carried out on quarterly basis by the independent Chartered Accountant appointed by the Management of the institution. The internal audit unit verifies the documents including examination of vouchers, bill payments, quotations.

External Audit

External Audit is the independent examination of the financial statements prepared by the organization. A team consisting of one A.O. (Audit Officer) and two S.O. (Section Officer) is deputed by the office of Accountant General, Punjab & U.T. Chandigarh to conduct the audits on yearly basis. Further, officers of the Director Higher Education and A.G. Office teams visit the college regularly for auditing. The suggestions and remarks given by the external auditors are always incorporated properly and judiciously.

Stock Verification

The college appoints stock verification committee for physical verification of stock with records. This verification is done annually by the committee.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6762663

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Yes, the College has institutional strategies for leveraging and making the best use of resources.

The funds are raised through a variety of sources listed below:

a. The college generates the funds through its self-financing courses to provide salary to the self finance staff.

b. The RUSA and DCDC funds are judiciously utilized by the college for upgradation of the existing infrastructure and organization of various useful workshops for the students.

c. The funds are raised from the voluntary contribution by the faculty, by club RAAHAT, individuals and philanthropists in order to provide scholarships to the deserving students from economically weaker section.

d. Grants are received from various research organizations such as ICSSR to conduct national seminars and conferences by the college.

e. The funds received from Environment Society (Vasudha), NCC and NSS are also channelized properly to conduct various activities for the students.

f. Funds generated from donations by politicians, canteen and mess rent, renting of the multi-purpose hall and sale of scrap are used for the general and overall maintenance of the college.

g. Various Sponsorships are received from private and public organisations for successfully organising events throughout the year in the college.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two Best Initiatives implemented by IQAC are:

Digitization in Academics:

To meet the digital needs of students, the college adopted following initiatives during the pandemic:

- **For online classes, G-Suite subscription was taken, G-suite student Ids were created and Google Classrooms were created by teachers.**
- **Separate whatsapp groups were created to disseminate information regarding time-table, webinars, competitions etc.**
- **Faculty prepared e-content in the form of PPTs, audio lectures, videos and also created you-tube channels.**
- **Online Mid Semester Tests were conducted.**
- **College library has a digital space for students to access the previous year papers, pages/links to highlight various activities and achievements of the staff, students, and other e-resources.**
- **For online examination, students were asked to submit their answer sheets via Gmail to the Examination controller's e-mail ID or upload on google form.**

Extra Curricular activities:

The college conducted various extra-curricular activities to inculcate emotional and social empathy amongst students. During COVID-19 for the holistic development of students, college took initiatives to conduct all the extra curricular activities virtually like college competitions, guest lectures, webinars, NSS, NCC, earn while learn activities etc. thereby encouraging and motivating the students to participate.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two illustrations of Institutional reviews and implementation facilitated by the IQAC are:

1. Enhancing Research activities:

The college has a research lab to facilitate research activities of students and staff. It organises educational interactive sessions, workshops, seminars, webinars and programmes on research methodology with eminent speakers in order to promote a healthy and ethical research ecosystem. It also motivates faculty to publish their research in journals of national and international repute.

The college has an open access annual publication Gyankosh: An Interdisciplinary Journal which aims at critically reflecting on the changing contours that have shaped our understanding of the past and the contemporary world. It publishes high quality articles describing the recent research in all streams.

1. Strengthening the Alumni Network:

The Alumni Association establishes a rapport between the college and the alumni. Google forms are circulated through social media platforms for registration of new alumni's and their feedback. A facebook group is also created for sharing information regarding alumni meet, important college events, to ask for suggestions and feedback along with their experiences and journey in the college.

File Description	Documents
Paste link for additional information	https://www.ggscw.ac.in/Downloads/6.5.2%20additional%20information.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ggscw.ac.in/Downloads/Annual%20Report%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is quite proactive in promoting gender equitysensitization among students.

Curricular

Prescribed curricula in several papers of Humanities and Commerce programmes at graduate and post graduate levels provide an important platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in society.

Institutional Efforts

- Gender Champion Club organizes programs, lecture and seminars for staff and students.
- 35 CCTV cameras installed at strategic locations of campus for continuous surveillance.

- **Security guard at gate 24*7.**
- **Counselling Cell to counsel students.**
- **Support and motivation to married girls for pursuing higher education.**
- **Anti-ragging and Internal Complaints Committee to protect students interest.**
- **Safe and secured hostel facilities.**

Co-curricular activities

- **62 students participated in special NSS camp on self-defence.**
- **Poster making, article and slogan writing activity by NCC wing to mark the International Day for the Elimination of Violence Against Women.**
- **Poster presentation on National Girl Child Day displaying pathways connecting gender inequality and child mortality.**
- **One day webinar on Women and Girls (Closing the Gap).**
- **The Red Ribbon Club celebrated Pink October by running a documentary Pink and Blue on breast cancer awareness.**
- **Special Talk on Contribution of Prominent Women in India's Freedom Struggle.**

File Description	Documents
Annual gender sensitization action plan	https://www.ggscw.ac.in/Downloads/gender_sensitization_action_plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ggscw.ac.in/Downloads/Specific_facilities_provided.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Waste generated in routine is segregated at source. Separate dustbins for bio-degradable and non-bio degradable waste (Green and Blue) have been placed at appropriate places. Dry and wet waste is segregated in hostel and canteen. Municipal Corporation collects garbage on regular basis. Waste paper boxes have been placed at appropriate places for re-usage of one-sided papers for unofficial use.

Liquid Waste Management: To ensure efficient water utilization we use treated water for the purpose of gardening and watering of lawns as supplied by the Municipal Corporation, Chandigarh.

E-Waste Management: E-waste is thrown in the E-bin and the write-off committee shoulders the responsibility of recycling e-waste.

Waste recycling system: For converting the organic compost into bio-compost by vermicompost the institution has 3 compost pit. One is concrete and the other 2 are moveable.

Hazardous chemicals and radio-active waste management: The Science Department under RUSA has got installed Fume Hood in the Chemistry Lab to ward off any toxic fumes. To support the environmental concern, the chimney of the Fume Hood is installed at a certain height as prescribed by the Regulatory Authorities so that it does not affect the surroundings.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	*View File*
Certification by the auditing agency	*View File*
Certificates of the awards received	*View File*
Any other relevant information	*View File*

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen **reading**	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Policy documents and information brochures on the support to be provided	*View File*
Details of the Software procured for providing the assistance	*View File*
Any other relevant information	*View File*

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our efforts have always been directed towards provisioning of an inclusive environment, by celebrating as many festivals and awareness days as possible, to bring our diverse array of students coming from diverse cultural, regional, linguistic and socio-economic backgrounds together.

Cultural festivals:

- **Freshers cum Talent search competition for hostellers and day scholars is organized in the beginning of the session to assess their talent. Our students participate in great numbers in Youth Festival organized by the Panjab University and bring many laurels.**
- **Regional festivals: The institution gives equal importance to all regional cultural festivals like Makar Sakranti, Vasant Panchmi, Diwali, and Gurupurab.**
- **National festivals: Independence Day, Republic Day, National Youth Day and National Constitution Day are celebrated to kindle patriotism amongst students.**
- **Linguistic Activities/Celebrations: Events like Hindi Diwas is organized every year. The college has three different language departments too i.e. Hindi, English and Punjabi that carry out various activities.**
- **Communal Socio-Economic related activities: Lohri, Diwali and Gurupurab are celebrated with enthusiasm.**
- **Other diversities: Major world awareness days that are celebrated are International Women's Day, World Environment Day,No PlasticDay, World Water Day, World Health Day and International Yoga Day.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution is not inert but a living document. It is the moral responsibility of every institution to make its students aware of various values, rights, duties and obligations. We endeavor to do so by undertaking various activities directed towards it.

- **NSS and NCC: These two integral bodies commit to various programmes and activities to inculcate constitutional obligations, patriotism and responsibilities as in Article 51A among students and staff.**
- **Efforts for sustainable environment: Right to environment is**

a right without which development of individual and realization of full potential is not possible. It is inherent in Article 21, 19 and 14, of which students are made aware through various environment friendly activities such as Swachch Bharat campaigns and Tree Plantation drives. Safe practices as plastic ban, water conservation, waste segregation, e-waste disposal, cleanliness are undertaken and anti-pollution campaign organized.

- Democratic values: The College enshrines the sovereign and democratic values of our Constitution through various activities on Independence Day and Republic Day annually. Constitution Day is celebrated every year.
- Citizens' rights: The College offers Political Science as a subject in Humanities. It conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ggscw.ac.in/Downloads/7.1.9_Any%20other%20relevant%20info.pdf
Any other relevant information	https://ggscw.ac.in/ContentPage.aspx?Id=311CrukbyLL2WvpP8vAa6Tc1CQu6xZCrBBzhWmn+8dDpYg=

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]()
Any other relevant information	[View File]()

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various national and international commemorative days, events and festivals that are an integral part of learning and help in building strong cultural belief in students. Various activities were organized by the college on the following occasions to spread awareness about their importance.

Important National Days

The college organized various activities on Republic Day and on the 74th Independence Day, Van Mahotasav Day, No Plastic Day, National Nutrition Week, RashtriyaPoshanMah, Hindi Diwas, Mental Health Awareness, Vigilance Awareness Week, Constitution Week, National Voters' Day.

National Commemorative Days

College celebrated various national commemorative days as-150th birth anniversary of Mahatma Gandhi, Ramdhaari Singh Dinkar Jayanti, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel). National Youth Day was celebrated to mark the birth anniversary of Swami Vivekanand. On the occasion of 400th birth anniversary of Sri Guru Tegh Bahadur ji different events were organized by the college.

International Days

The institution also celebrates various international days and events such as International Women Day, World Water Day, World Environment Day, International Yoga Day, World Heart Day, World Mental Health Day, Wild Life Week,World Cancer, World Kindness Day and World Health Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our College, seat of higher education has adopted 'Women Empowerment' as its best practice to empower women economically, psychologically, generate in them spirit of self-confidence, positive healthy decision-making ability, team work through:

- **Empowering Women Through Sports**
- **Promoting Women Entrepreneurship (Earn While Learn)**

Sports has potential to leave social-economic legacies, challenge long-seated stereotypes. We adopted it as one of our best practice with UN Goal 5 (SDGs), Agenda 2030 as underlying principles. Financial, non-financial assistance is given. In 2021, freeship (Rs.12,28,529/-) given to 109 beneficiaries.Students won various laurels. Concern is generation and distribution of funds.

Saksham Club through 'Earn While Learn' aims to inculcateconcept of entrepreneurship and basics of management. Forced U-turn in teaching methodology thrust upon by pandemic did not dampen teacher-taught spirit. Department of Home Science and Fine Arts channelized energies of demotivated students by conducting online workshops on mask stitching and painting that were sold by them.Healthy meals were provided to staff affected by SARS COV 2 under guidance of head of Home Science department.

Learning in this direction not only generated income but also made them socially responsible, raised emotional quotient much in alignment with 'holistic development of beings' being main aim of education.

File Description	Documents
Best practices in the Institutional website	https://www.ggscw.ac.in/Downloads/7.2.1_Best%20Practices_2020-21.pdf
Any other relevant information	https://www.ggscw.ac.in/Downloads/7.2.1_Best%20Practices_2020-21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

IMPARTING SPIRITUAL TRAINING FOR HOLISTIC DEVELOPMENT

GURMAT VICHAR SABHA

Focus of our institution has always been towards better health and well-being of its staff and students. Emphasis has been laid on the concept of spirituality to instill a feeling of compassion, empathy, tolerance, self-discipline, a sense of community that transcends all diversities of religion, class and caste, to take on challenges of life and stand for justice fearlessly and confidently. Carrying forward Guru Gobind Singh Ji's philosophy of 'Oneness and Selfless Service to humanity' we have tried to develop this practice as our institutional distinctiveness through our society-Gurmat Vichar Sabha. We start the academic year by visiting the historical Gurudwara Nada Sahib. New Academic session commences with "Sahej Path" that culminateswith the celebration of Sthapna Diwas that marks birth anniversary of Guru Gobind Singh Ji. Guru ka Langar is prepared and served to sangat.Thus, with this practice of our institution we have been able to upkeep and strengthen the pillars of the langar system, sewa, sangat, kirtan that gives strength to society. The Manipuri New Year is also celebrated in hostel by the preparation of a special meal dedicated to this practice

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

• To implement Value Added Certificate Courses in various streams to make the students self-reliant.

• The Placement Cell to start inviting Companies in our own Campus instead of sending our students to other colleges for placement drives.

• To build a strong alumni connect all over the world for Golden Jubilee Celebration of the College.

• Getting Memorandum of Understanding (MOU's) signed with various Institutions for the benefit of the students.

• Inauguration of Reading Room and Medical Room in the hostel premises.

• To plan various activities and functions for the Golden Jubilee Celebration of the College.

• To get the bins installed for Solid Waste Management in the campus for clean and safe environment.

• To add more green spaces in the campus such as vertical gardening.

• To promote clean and green environment as an initiative under E-Waste & Plastic Waste Management Campaign.

• To provide the students more opportunities for Earn while Learn under the Saksham Club.

• Organizing inter-college online competitions, webinars and workshops for the students to contribute to their knowledge.

• To promote research opportunities for students and faculty members.

• To prepare a plan for external academic and administrative audit.