Guru Gobind Singh College for Women Sector 26, Chandigarh ACADEMIC AUDIT 2020-21 REPORT

INTRODUCTION: The mechanism of Academic Audit aims at effective delivery of knowledge and ensures excellent quality of research in higher education institutions. This practice is adopted regularly in the College through the IQAC. With the Covid pandemic changing the course of learning at the end of session 2019-20, the present session 2020-21 commenced totally in the online mode. The University Examinations of Even semesters of previous session were held in online mode as were both Semesters of session 2020-21. The Mid-Semester House Examinations were also held in online mode. The transition to the online mode of teaching and learning was full of challenges for the teacher as well as the student. Several limitations were identified keeping in view the availability of resources with students.

With this background in mind, the Proforma for Academic Audit was modified and inputs regarding availability of learning resources online were added in the form. Also, additional changes were made in the Proforma for Curriculum and Method of Teaching framework and Evaluation System. The area of social relevance has been included in the form, as it is now a keystone in the arch of academics. Almost 65% of the total score of 450 is based on Academic practices.

The following parameters are in place for the Academic Audit:

S.No.	Criteria	Max Score
1.	Administrative Practices	80
2.	Academic Practices	290
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 (i) Human resources = 140 (ii) Curriculum and method of teaching=55 (iii) Evaluation system = 95 	
Research Practices	55
Extra-curricular and Extension activities	25
Total	450
	 (ii) Curriculum and method of teaching=55 (iii) Evaluation system = 95 Research Practices Extra-curricular and Extension activities

FINDINGS:

The detailed study of the Academic Audit for the session 2020-21 reveals the following points:

- (i) The range of total score obtained was 295-405/450. 10 Departments obtained Grade A and 6 obtained Grade B. The highest score of 410 was obtained by Dept of Fine Arts and minimum that of 275 by Dept of Political Science.
- (ii) The parameters of Administrative Practices include aspects like departmental records, external funding, documentation etc. It was seen in the score that the Departments of Political Science, Home Science, Music, Physical Education need more stimulus and better plan of action in this criteria
- (iii) With respect to Academic Practices, sub-category of Human Resources, the Commerce Faculty, Computer Science and Applications and Departments of History, Fine Arts, Psychology, Physical Education scored well. But, Departments of Punjabi, Political Science, Public Administration have fallen in the low performing list In the second sub-category i.e. Curriculum and Method of Teaching, the Department of Computer Science and Applications performed superlatively well with a score of 50/55, followed closely by Commerce with 45/55. The effect of shift to online teaching and learning is visible in this parameter and here it is again Department of Punjabi, with a score of 25/55, which needs to adapt and re-invent itself.

With respect to the field of **Evaluation System**, the College follows the Panjab University norms for evaluation and internal assessment. The results of Internal Mid Semester exams are available within required time frame, but the Final end-semester

examination results are declared by the University. This session, all examinations were held in the online mode. Departments of practical subjects have performed very well as have smaller Departments.

- (iv) In the area of Research Practices, the Commerce, Science faculties and Fine Arts Department performed exceedingly well with a score of 40/55 each. However, the nil score of Punjabi and Physical Education is a cause for concern as is History with 10/55.
- (v) Extra-curricular and Extension activities were conducted mostly in the online mode throughout the session, Students won prizes at Inter-College levels as well. Industry interaction could not be satisfactorily conducted due to the pandemic. The Departments of Science and Psychology obtained full score and must be commended for their efforts.

SUGGESTIONS AND FEEDBACK

- Departments of Punjabi, Political Science, Public Administration must be more pro-active in attending Seminars, Conferences and engage in keeping up with latest developments in their fields.
- A mechanism must be developed wherein Departments with single Faculty members regularly interact with Dean, Academics and compare their administrative practices with multi-faculty Departments.
- The next Academic Audit may incorporate a subjective parameter like Best Practice of the Department which can be graded by Head of Institution in consultation with Dean, Academics and Academic Development Council.
- Uniform record keeping and documentation frameworks can be provided to all Departments.

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Dr Surjit Kaur Committee Member

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Dr Harneet Kaur Member, IQAC

Sr. No.	Name of Department	Administrative Practices (Max Score	Ac Re	Academic Pr Human Resources	Academic Practices Human Resources Method of	iculum and Eva	iculum and Evaluation nod of System	iculum and Evaluation Research Practices	iculum and Evaluation Research Extra-curricular nod of System Activities carried
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	Punjabi	70	95		25	25 95	95	95	0 56
	Hindi	75	120		35	35 75		75	75 15 15
- 1	Science	75	120		40	40 95		56	95 30
1	Sociology	75	125		30	30 75		75	75 5
	History	75	135		40	40 75		75	75 10
	Political Science	6()	80		35	35 75		75	75 5
	Home Science	65	120	-	40	40 95		95	95 30 10
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	Public Administration	70	80		30	30 75		75	75 5 20
14	Economics	75	130		35	35 95		95 20	95 20 20
15.	Psychology	75	135		40	40 75		75	75 15
	Physical Education	65	140		30	30 95		56	0 56

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ACADEMIC AUDIT (2020-21) Score Summary

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ACADEMIC AUDIT 2020-21

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% faculty participating in College duties	% faculty holding administrative office	% faculty attending FDPs etc	% faculty with Ph D	% recruitment of teaching staff as per requirement	ACADEMIC PRACTICES: Human Resources	TOTAL	Career guidance/counselling	Access to Research Journals of University	Open Access/Internet facility in library	Departmental section in library	Weak/Meritorious students records	Uepartmental Timetable
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TOTAL	Support to students from weaker sections of society	Projects, assignments, field work, seminars etc	Record of innovative, ICT techniques	Transparent Internal Assessment system	Specialist facilities	Expert lectures	Additional Courses/Classes	Specified Learning outcomes	CURRICULUM AND METHOD OF TEACHING	TOTAL	% faculty having membership of academic bodies etc	% faculty sharing University duties
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Committee Member

Dr Surjitkaur

ScoreGradePerformance DescriptorInterpretation of the Descriptor350-450AExcellentHigh Level of academic accomplishment Level of academic accomplishment above the Level of academic accomplishment above the minimum level expected of a department department250-350BVery GoodMinimum level of accomplishment expected of a department department150-250CSatisfactoryMinimum level of accomplishment expected of a department department<150DUnsatisfactoryLevel of academic accomplishment below minimum level expected of a department	
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Member, IQAC

Dr Harrieet Kaur Sandhu

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