

The Principal,  
Guru Gobind Singh College for Women,  
Sector-26, Chandigarh.

**Subject: CHANGE OF SUBJECT.**

Madam,

I have taken the following subjects in \_\_\_\_\_ Class in the **Session 2022-2023.**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_

I want to leave \_\_\_\_\_,

Subjects and take up \_\_\_\_\_, I took Admission  
on \_\_\_\_\_.

Kindly permit

Yours Faithfully

(Signature of the student)

Name \_\_\_\_\_ Class \_\_\_\_\_ Roll No. \_\_\_\_\_ Admission Date \_\_\_\_\_ Phone No. \_\_\_\_\_

Signature of Subject Teachers

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

**Note:**

- 1) Student can change the subject as per the Subject Combination within 20 days of admission and after that subject change charges will be levied.
- 2) Download and submit to Ms. Monika Sharma window no. 4  
**[subjectchangeeggscw@gmail.com](mailto:subjectchangeeggscw@gmail.com)**.

**Principal**